



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		H. H. THE RAJAH'S COLLEGE (AUTONOMOUS)
Name of the head of the Institution		Dr. R. Thiagarajan
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04322221558
Mobile no.		9842475649
Registered Email		iqac@hhrc.ac.in
Alternate Email		hhrajahscollege@gmail.com
Address		9, Thirumayam Road
City/Town		Pudukkottai
State/UT		Tamil Nadu
Pincode		622001
2. Institutional Status		

Autonomous Status (Provide date of Conformant of Autonomous Status)	05-Nov-1998
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. A. S. Nageswaran
Phone no/Alternate Phone no.	09489250500
Mobile no.	9080911160
Registered Email	asnageswaran@gmail.com
Alternate Email	asnageswaran@hhrc.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://hhrc.ac.in/img/AQAR%202015-2016.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.hhrc.ac.in/pdf/2016-2017.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	Three Star	70	1999	09-Oct-1999	08-Oct-2004
2	B+	80	2006	02-Feb-2006	01-Feb-2011

6. Date of Establishment of IQAC	18-Jun-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation Programme for	04-Jul-2016	872

freshers

1

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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2017 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Motivation for taking up quality research among staff member has resulted in more number of research article publication. 2. Intake of students was more compared to the yester year. 3. Addition of learning resource and facilities with respect to the library. 4. Extension activities were taken place at large numbers. 5. Students friendly examination system was in place.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Reformation of exam system by giving more opportunities to the students	More number of revaluation cases
More number of student society co-ordination programmes will be organized	About ten extension activities completed

Improvement of infrastructure	Actions have been taken to build new buildings
Higher education opportunities for women will be increased by filling up the male vacant seats to female aspirants	More number of girl students were given admission both in UG and PG courses
Research publications will be increased	Forty nine research articles have been published
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	03-Mar-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
MA	PTL	Tamil	18/04/2015
MPhil	MPTL	Tamil	18/04/2015
BA	UEL	English	18/04/2015
MA	PEL	English	18/04/2015
MPhil	MPEL	English	18/04/2015
BA	UGHS	History	18/04/2015
MA	PGHS	History	18/04/2015
MPhil	MPHHS	History	18/04/2015
BA	UEC	Economics	18/04/2015
MA	PEC	Economics	18/04/2015

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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
MA	Tamil	01/06/2003	JSPTLA1 ?????? ?????????	18/04/2015
MA	Tamil	01/06/2003	JSPTLB1 ?????????-????? ???????? ????????????? ???	18/04/2015
MA	Tamil	01/06/2003	JSPTLC1 ?????? ?????????????????	18/04/2015
MA	Tamil	01/06/2003	JSPTLEC1 ????? ????????????????? ????? ????????	18/04/2015
MA	Tamil	01/06/2003	JSPTLD2 ?????????????????	18/04/2015
MA	Tamil	01/06/2003	JSPTLE2 ?????? ???-?????.????? ????????????? ???	18/04/2015
MA	Tamil	01/06/2003	JSPTLF2 ?????????????????	18/04/2015
MA	Tamil	01/06/2003	JSPTLEC2 ????? ?????????????????	18/04/2015
MA	Tamil	01/06/2003	JSPTLED1 ???????????? ????????????	18/04/2015
MA	Tamil	01/06/2003	JSPTLG3 ?????? ????????????	18/04/2015
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Economics	01/06/2005
MPhil	Economics	01/06/2012
BSc	Mathematics	01/06/2005
MSc	Applied Mathematics	01/06/2005
MPhil	Mathematics	01/06/2005
BSc	Physics	01/06/2005
MSc	Physics	01/06/2005

BSc	Chemistry	01/06/2005
MSc	Chemistry	01/06/2005
MPhil	Chemistry	01/06/2012
BSc	Botany	01/06/2005
MSc	Botany	01/06/2005
MA	Tamil	01/06/2005
MPhil	Tamil	01/06/2005
BA	English	01/06/2005
MA	English	01/06/2005
MPhil	English	01/06/2009
BA	History	01/06/2005
MA	History	01/06/2005
MPhil	History	01/06/2005
BA	Economics	01/06/2005
MPhil	Botany	01/06/2009
BSc	Zoology	01/06/2005
BSc	Computer Science	01/06/2005
MSc	Computer Science	01/06/2005
MPhil	Computer Science	01/06/2012
BCA	Computer Applications	01/06/2005
BSc	Physical Education	01/06/2005
BCom	Commerce	01/06/2005
MCom	Commerce	01/06/2005
MPhil	Commerce	01/06/2005
BBA	Business Administration	01/06/2005

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Computer Literacy Programme for non-computer students	04/07/2016	759
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

At the end of every academic year, the institution collects feedback from the students of all the classes. They were asked to give their valuable feedback on the implemented curriculum as well as on administration and resources. Based on the feedback collected from students and faculty members, changes have been made to the teaching and curriculum, as well as the institutions overall performance. The departments plan and execute their academic and administrative operations under the direction of the Department Heads. The academic calendar has meticulously arranged. Subjects are assigned to faculty members well in advance of the semesters start date based on their previous experience. Students from rural backgrounds could participate in a soft skill development programme. Teamwork, communication, time management, and leadership are the skills that would be developed as part of this curriculum. For slow learners, Bridge Courses have been set up. Remedial classes are held to obtain feedback from students on the syllabus and the issues they have encountered during the learning process. The college has dedicated in encouraging students to participate in sports for their overall development. A tranquil study environment has been created by a lush green campus. The examination cell has quite well-organized. The examination cell organizes and conducts regular unit exams and model examinations in a centralized manner. The timely evaluation of answer scripts and entry of grades aids in the monitoring of students' performance. Based on these feedback points, relevant corrective actions have been implemented in a timely manner to allow students to continue their studies without difficulty. With regard to the feedback from course teachers, the college regularly collects oral feedback during the department staff meetings and they were analyzed in detail with other staff members. As the teachers are members of the Board of studies, their views and comments on the courses taught by them were taken up for syllabus revision during the meeting of Board of studies. Regarding other aspects like examination and evaluation, their suggestion were collected and analyzed for the improvement of quality of question papers and Student - Teacher friendly examination system.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Computer Applications	80	541	77
BSc	Computer Science	38	756	36
BSc	Zoology	48	423	42
BSc	Botany	48	355	44
BSc	Chemistry	48	356	45
BSc	Physics	58	650	56

BSc	Mathematics	60	650	56
BA	Economics	100	234	99
BA	History	100	502	89
BA	English	48	225	47
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	872	241	36	Nil	123

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
152	152	15	15	1	12

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring process is an individualized form of counseling and guidance activities. The main purpose is to address the needs of the students to have a friend, a counselor and a confidante on the campus. Our college is located in an rural area caters to the needs of rural economically poor students. The students of each class are under the guidance of one mentor (tutor in charge). On an average 19 students are mentored by each mentor. The mentor works not only for the academic welfare of the students but also for the psychological welfare too. Apart from the scheduled class hours remedial classes are conducted for slow learners. The mentor maintains better relationship with the parents too by frequent meeting and updating of their wards' performance. The Mentor • Meets the group of students at least twice a month. • Advises students regarding choice of elective subjects and projects. • Continuously monitors, counsels, guides and motivates the students in all academic matters. • Contacts parents/guardians whenever necessary e.g. academic irregularities, negative behavioral changes and interpersonal relations, detrimental activities etc. • Advises students for their career development. • Keeps contact with the students even after their graduation. The academic council of the institution discusses mentoring related issues during its meetings and revises the system if necessary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3155	152	1 : 21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
159	152	7	Nil	80

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	NIL	Nill	NIL
2017	NIL	Nill	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	PTL	ODD 2016	24/11/2016	26/12/2016
MPhil	MPTL	ODD 2016	24/11/2016	26/12/2016
BA	UEL	ODD 2016	24/11/2016	26/12/2016
MA	PEL	ODD 2016	24/11/2016	26/12/2016
BA	UGHS	ODD 2016	24/11/2016	26/12/2016
MA	PGHS	ODD 2016	24/11/2016	26/12/2016
BA	UEC	ODD 2016	24/11/2016	26/12/2016
MA	PEC	ODD 2016	24/11/2016	26/12/2016
BSc	UMT	ODD 2016	24/11/2016	26/12/2016
MSc	PMT	ODD 2016	24/11/2016	26/12/2016
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
68	3155	2.16

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.hhrc.ac.in/syllabus2015-2018.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PEC	MA	Economics	26	25	96.15
UEC	BA	Economics	85	70	82.35

MPHHS	MPhil	History	18	18	100
PGHS	MA	History	28	23	82.14
UGHS	BA	History	91	82	91.10
MPEL	MPhil	English	16	16	100
PEL	MA	English	29	28	96.55
UEL	BA	English	37	23	62.16
MPTL	MPhil	Tamil	12	12	100
PTL	MA	Tamil	20	20	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[_https://www.hhrc.ac.in/img/SSS_2016-2017.pdf_](https://www.hhrc.ac.in/img/SSS_2016-2017.pdf)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	NIL	NIL	Nil	NIL
International	NIL	NIL	Nil	NIL
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

0

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	Nil
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
English	1
Mathematics	3
Physics	2
Commerce	3

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Tamil	4	0
National	History	1	0
National	Economics	1	0
National	Mathematics	4	0
International	Mathematics	19	0
National	Physics	3	0
International	Physics	1	0
International	Chemistry	1	0
International	Botany	2	0
International	Computer Science	2	0
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	4
History	3
English	4
Tamil	5
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
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NIL	Nil	0	Nil
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Tuning of energy gap and photoluminescence behaviour of Zn _{0.96} Ni _{0.04} O nanostructure by Cr substitution	D. Theyvaraju S.Muthukumar	Journal of Materials Science: Materials in Electronics	2016	1	H. H. The Rajahs College (Autonomous), Pudukkottai	1
Effect of substrate temperature on tin disulphide thin films	P.Gobalakrishnan K.Vijayakumar G.Anbazhagan J.Vijayarajasekaran	International Journal Of Thin Film Science And Technology	2017	3	H. H. The Rajahs College (Autonomous), Pudukkottai	3
Effect of precursor concentration on physical properties of nebulized spray deposited In ₂ S ₃ thin films	J.Raj Mohamed L.Amalraj	Journal of Asian Ceramic Societies	2016	54	H. H. The Rajahs College (Autonomous), Pudukkottai	54
Deposition and characterization of Cu ₂ ZnSnS ₄ thin films for photovoltaic applications.	A.Vasuhi R. John Xavier	Journal of Materials Science: Materials in Electronics	2016	1	H. H. The Rajahs College (Autonomous), Pudukkottai	1
Multi-Fuzzy Subalgebras of BG-Algebra and Its	R.Muthuraj S.Devi	International Journal of Applied Mathematical	2016	4	H. H. The Rajahs College (Autonomous), Pudukkottai	3

Level Suba lgebras		Sciences			tai	
Fuzzy HX subring of a HX ring	R. Muthuraj, N Ramila Gandhi	International Journal for Research in Applied Science en gineering Technology	2016	1	H. H. The Rajahs College (A utonomous) , Pudukkot tai	1
MCDM by Normalized Euclidean Distance in Intuiti onistic Mu lti-Fuzzy Sets	R.Muthuraj S.Balamuru gan	Internat ional Journal of Mathematic s Trends and Technology	2016	1	H. H. The Rajahs College (A utonomous) , Pudukkot tai	1
Connected Domination Number On Cartesian Product Of Simple Fuzzy Graphs	R. Muthuraj A.Sasireka	Journal of Mathema tical and Computatio nal Science	2017	1	H. H. The Rajahs College (A utonomous) , Pudukkot tai	1
Fuzzy Dominator Coloring and Fuzzy Chromatic Number on Cartesian Product of Simple Fuzzy Graph	R. Muthuraj A.Sasireka	Advances in Theoret ical and Applied Ma thematics	2016	6	H. H. The Rajahs College (A utonomous) , Pudukkot tai	6
An Analysis of Entrepr eneurship Developmen t through RSETI: A Case Study of Pudukko ttai District	Dr. Velu Suresh Kumar	Journal of Rural D evelopment	2016	2	H. H. The Rajahs College (A utonomous) , Pudukkot tai	1

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations	Institutional affiliation as
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					excluding self citation	mentioned in the publication
Tuning of energy gap and photoluminescence behaviour of Zn _{0.96} Ni _{0.04} O nanostructure by Cr substitution	D. Theyvaraju, S.Muthukumaran	Journal of Materials Science: Materials in Electronics	2016	1	1	H. H. The Rajahs College (Autonomous), Pudukkottai
Effect of substrate temperature on tin disulphide thin films	P.Gobalakrishnan K.Vijayar G. Anbazhagan J.Vijayarajasekaran	International Journal Of Thin Film Science And Technology	2017	Nil	3	H. H. The Rajahs College (Autonomous), Pudukkottai
Effect of precursor concentration on physical properties of nebulized spray deposited In ₂ S ₃ thin films	J.Raj Mohamed L.Amalraj	Journal of Asian Ceramic Societies	2016	1	54	H. H. The Rajahs College (Autonomous), Pudukkottai
Deposition and characterization of Cu ₂ ZnSnS ₄ thin films for photovoltaic applications.	A.Vasuhi, R. John Xavier	Journal of Materials Science: Materials in Electronics	2016	1	1	H. H. The Rajahs College (Autonomous), Pudukkottai
Multi-Fuzzy Subalgebras of BG-Algebra and Its Level Subalgebras	R.Muthuraj, S.Devi	International Journal of Applied Mathematical Sciences	2016	1	3	H. H. The Rajahs College (Autonomous), Pudukkottai
Fuzzy HX subring of a HX ring	R. Muthuraj, N Ramila Gandhi	International Journal for Research in Applied	2016	1	1	H. H. The Rajahs College (Autonomous), Pudukkottai

		Science engineering Technology				
MCDM by Normalized Euclidean Distance in Intuitionistic Multi-Fuzzy Sets	R.Muthuraj S.Balamurugan	International Journal of Mathematics Trends and Technology	2016	Nill	1	H. H. The Rajahs College (Autonomous), Pudukkottai
Connected Domination Number On Cartesian Product Of Simple Fuzzy Graphs	R. Muthuraj A.Sasireka	Journal of Mathematical and Computational Science	2017	Nill	1	H. H. The Rajahs College (Autonomous), Pudukkottai
Fuzzy Dominator Coloring and Fuzzy Chromatic Number on Cartesian Product of Simple Fuzzy Graph	R. Muthuraj A.Sasireka	Advances in Theoretical and Applied Mathematics	2016	Nill	6	H. H. The Rajahs College (Autonomous), Pudukkottai
An Analysis of Entrepreneurship Development through RSETI: A Case Study of Pudukkottai District	Dr. Velu Suresh Kumar	Journal of Rural Development	2016	1	1	H. H. The Rajahs College (Autonomous), Pudukkottai
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	5	Nill	Nill
Presented papers	5	8	Nill	Nill
Resource persons	Nill	1	Nill	Nill
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness Programme	NSS	2	50
College Campus Cleaning	NSS	2	50
Yoga Day Celebration	NSS	2	50
Awareness Rally	NSS	2	50
Gandhi Jeyanthi Rally	NSS	2	50
Dr. APJ Abdul Kalam Birthday Rally	NSS	2	50
NSS Activity	NSS	2	50
College Campus Cleaning	NSS	2	50
Awareness Programme	NSS	2	50
Yoga Day Celebration	NSS	2	50
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Self Motivation	NSS	NSS Activitiy	2	50
Vision and Mission of India	NSS	Dr. APJ Abdul Kalam Birthday Rally	2	50
Swachh Bharat	NSS	Gandhi Jeyanthi Rally	2	50
International Population Day	NSS	Awareness Rally	2	50
International Yoga Day	NSS	Yoga Day Celebration	2	50
Regular Activity	NSS	College Campus Cleaning	2	50
Road Safety	NSS	Awareness Programme	2	50
International Yoga Day	NSS	Yoga Day Celebration	2	50
Road Safety	NSS	Awareness Programme	2	50
Regular Activity	NSS	College Campus Cleaning	2	50

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	NIL
No file uploaded.					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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			participated under MoUs
NIL	Nil	NIL	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	NIL	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	61999	2961816	779	167374	62778	3129190
Reference Books	1030	113020	62	41616	1092	154636
Journals	Nil	Nil	17	1490	17	1490
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	155	60	3	0	55	3	12	0	22
Added	0	0	0	0	0	0	0	0	0
Total	155	60	3	0	55	3	12	0	22

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
711000	650048	756000	700191

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

A 136 years old institution, H.H. The Rajah's College (Autonomous), Pudukkottai has well practiced the policies for maintaining the campus in every aspect for the quality improvement. Our college follows systematic procedure in purchasing, maintaining and utilizing the equipment. We conduct regular audits for the physical assets and all the discrepancies are dealt with due focus. Director of collegiate Education allocates funds for the Library every academic year for procuring library books. This fund is allocated by the Principal to different departments on the basis of requirement of each department. The heads of departments purchase the books and the details of the books purchased are entered in the Accession Register maintained in the Central library. The departments having department library, maintains separate stock register and also maintains issue register. At the end of the every academic year, stock verification is ensured through Inter Department audit. Classrooms and buildings are maintained with the fund allotted by the State Government. Details regarding the Civil and Electrical works to be carried out in each class room, staff room, building are collected from the Heads of the departments through staff in charge of PWD for compliance. At the end of the year a work completion is certified by the Principal after verification. Campus cleaning is done by the sweeper, scavenger and PWD staff. Students are also involved in "Clean Campus" task. Students are encouraged to take part in sports. Sports articles required are procured periodically and the stock register is maintained by the Director of Physical Education. The college has grounds for playing various sports like volley ball, foot ball, cricket,

kabadi, khokho etc. Funds are allocated for purchasing and maintaining laboratory equipments in every academic year. This fund is allocated to various departments by the college council after considering the requirement of each department. Head of the Departments assume the responsibility of placing order for requirements after collecting quotations from leading suppliers and preparing comparative statements. Log registers are maintained in each laboratory to ensure optimum utilization. For the prompt use of Equipments by the students, issue registers maintained in the laboratories. Fire extinguishers are installed and maintained in all laboratories and each and every floor of all building.

<https://www.hrc.ac.in/lnstructure.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government Welfare Of BC, MBC, DNC, SC, ST	1446	5263935
Financial Support from Other Sources			
a) National	0	Nil	0
b) International	0	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft Skill Development	02/01/2017	500	Tamil Nadu State Council for Higher Education
Personal Counselling	26/08/2016	285	Anti-ragging and sexual harassment cell
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	NIL	Nil	Nil	Nil	Nil
2017	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	NA	33	33
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	8	B.A.	English	H. H. The Rajahs College (Autonomous), Pudukkottai	M.A.
2017	5	M.A.	English	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Phil.
2017	6	B.Sc.	Mathematics	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Sc.
2017	4	M.Sc.	Mathematics	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Phil.
2017	2	B.Sc.	Physics	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Sc.
2017	2	B.Sc.	Physics	Bharathidasan University, Tiruchirappalli	M.Sc.
2017	4	B.Sc.	Physics	Alagappa University, Karaikudi	M.Sc.

2017	1	B.Sc.	Physics	PSG College of Arts and Science, Coimbatore	M.C.A.
2017	6	B.Sc.	Chemistry	H. H. The Rajah's College (Aut onomous), Pudukkottai	M.Sc.
2017	11	B.Sc.	Botany	H. H. The Rajah's College (Aut onomous), Pudukkottai	M.Sc.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	4
Any Other	2
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Intramural Kabaddi(Men) Tournament	Inter Department(College)	36
Intramural Volleyball(Men) Tournament	Inter Department(College)	36
Intramural Handball(Women) Tournament	Inter Department(College)	36
Intramural Chess(Men) Tournament	Inter Department(College)	60
Intramural Handball(Men) Tournament	Inter Department(College)	36
Intramural Hockey(Men) Tournament	Inter Department(College)	56
Intramural Athletic(Men) Meet	Inter Department(College)	120
Intramural Cricket(Men) Tournament	Inter Department(College)	48
Bharathidasan University Inter collegiate Inter Zone Kabaddi(Women) Tournament	University Level	48
Bharathidasan University Inter	University Level	120

collegiate Zonal Level
Cricket(Men) Tournament

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Junior Gold Medal	National	1	Nil	14PH4025	M. Santhayi
2017	Junior Bronze Medal	National	1	Nil	15PT5722	S. Oviya

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college has an active student Council with representatives from all departments. Principal is the adviser for student Council. Students are given responsibilities as Secretary, Joint Secretary and Additional Secretary in all departments to inculcate leadership qualities. In the first meeting of academic year, principal explains the aim, responsibilities and role of the representatives. All the representatives are assuming their role by way of taking oath in that meeting. On behalf their classmates, the representatives are representing their collective suggestions to the principal through their class teacher and HOD. Problems related to infrastructure are solved by the P.W.D. with the concern of the principal. Students enjoy adequate representation in Board of Studies and other Committees. The College is committed to have safety, violence-free, gender discrimination free campus and is keen on avoiding exploitation, harassment and intimidation of any kind. The college has an anti-ragging committee. Provisions in the Anti-Ragging Laws are displayed in the College campus at various places. No ragging case has been reported during this year. The Games Committee comprises of students' members and recommends the sports budget and conducts various competitions for sports day. Interaction with cross section of society is also obtained while students of NSS and NCC are conducting an annual camp at various locations of the district, particularly rural area, and every year. NCC students indulge in several awareness camps like pulse polio, traffic and aids awareness campaign. Students are motivated to involve in organizing various departmental activities and programs to increase their event management skills. They are trained and supervised by the concerned department faculties.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Our college was founded in 1880 and has had dedicated itself for more than 140 years, for the cost of providing higher education to the students of Pudukkottai District. Every year thousands of students (both boys and girls) are economically and socially backward sections of the society get their degrees and pass out the portals of the college. The college is proud of its countless illustrious Dr. Muthulakshmi Reddy (First woman doctor of South India), freedom fighter Dheerar Sathiyamoorthy, Thespians P.U. Chinnappa,

Gemeni Ganesan and A.V.M. Rajan, N.R. Chandran (former Advocate General of Government of Tamil Nadu), Murari I.A.S (Retd.), Sahayam I.A.S. (Retd.), Dr. Rajan Natarajan (Eminent Scientist / Administrator, Maryland, U.S.A.), Ministers, Members of Parliament, Members of Legislative Assembly, Professors, Professionals and officials of various department are the alumni of our college. In our college alumni association was established to contribute to the welfare of the alma matter and to promote the cause of higher education. Since its inceptions, a subscription has been collected from the outgoing students. The college remains always in touch with the alumni of the college. The ex-students are cordially invited on special occasions, such as annual day function and inauguration of various activities. The faculty members take this opportunity to interact with them and know the innovative ideas for the improvement of the college. The suggestions given by the alumni have given due consideration. Efforts are being made to raise funds for the construction of class room and to create endowments on behalf of the alumni association in near future.

5.4.2 – No. of registered Alumni:

1226

5.4.3 – Alumni contribution during the year (in Rupees) :

50500

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Knowledge and manpower development are essential for the growth and quality of education and learning. In this context, our Century old College conducts regular council meetings for the Heads of various departments. They, in turn conduct department staff meetings to inform the staff about the suggestions made and the decisions taken in the council meetings. The Mentors adopt various practices to create an innovative and interactive learning among the students.

1. The Principal in the college council runs the administration. This democratically delegated, decentralized mode of administration imparts the right momentum for the smooth running of the institution. The activities connected with the day today administration of the department are also decentralized. The information and instructions from the Principal reach the HOD who in turn passes on the information to the tutor in-charge of each class and the information is conveyed to the students. 2. Staff order note book is maintained in which instructions in regard to the duties and responsibilities given by the HOD are entered. Various committees have been constituted to take care of the academic ventures and admission work. Separate admission committees have been formed every year in order to look after the admission work for UG, PG and M.Phil. In the same way, to deal with any issues related to the discipline of the students, a Disciplinary committee comprising the senior faculty members has been formed. In our college, the decentralized Governance system is implemented well by constituting various representative committees and statutory bodies such as : Governing body, Academic Council, Board of Studies, Finance committee, Internal Quality Assurance Cell (IQAC), Rashtriya Uchchatar Shiksha Abhiyan (RUSA), Autonomous Committee, Placement Cell, UG Admission Committee, PG Admission Committee, Students Discipline Committee, General Time Table, Academic Calendar in Charge, Website in Charge, College

Magazine, All India Survey on Higher Education (AISHE), Red Ribbon Club (RRC), Youth Red Cross (YRC), National Cadet Corps (NCC), Computer Literacy Programme (CLP) Committee, Sports Committee, Extra Curricular Activities Committee - Fine Arts, Internal (Sexual Harassment) Complaint Committee, Anti Ragging Committee, National Service Scheme (NSS) Advisory Committee, Alumni Association, Parent Teacher Association (PTA).

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	The performance of the students are monitored through Continuous Internal Assessment (CIA) examinations and the marks are recorded in the Controller's office digitally. The Semester examinations are conducted by getting the question papers set and scrutinized by the external examiners. The valuation is also executed by the external examiners. The results are published within an average span of two weeks after the Examinations.
Teaching and Learning	Constant efforts are taken to improve the quality of teaching and learning. Members of the staff are motivated to attend faculty development programmes, seminars, workshops and conferences to impart the recent skills and trends. Assignments, seminars and workshops are also used to enhance the learning skills of the students. Participatory learning, peer reviews, learner's feedback and regular monitoring of student progression are encouraged. PG students are allowed to do the Project work.
Curriculum Development	The revision of Syllabus has been done every three years with the consensus of the Members of the Board of Studies. An assessment of the current syllabus is done through the feedback system from the students, alumni, faculty, members of the academic council and experts. For curriculum development and restructuring, the college follows the rules and regulations of UGC, TANSCH and Bharathidasan University.
Admission of Students	As per the Tamil Nadu Government guidelines, received application forms are computerized and the merit list is prepared. The admission process is

	<p>carried transparently through an open counselling system by following the State Government's Reservation System. Special quotas for Sportspersons, Differently-abled, and children of Ex-Service Men are strictly maintained in accordance with Government norms. For M.Phil. and Ph.D. Courses, entrance exam is conducted through Controller of Examinations and department staff members.</p>
Industry Interaction / Collaboration	<p>To supplement subject knowledge, Industrial leaders are invited to deliver lectures. Field visits and internship training are also arranged depending upon the requirement. Alumni placed in the reputed industries are invited for special Lectures about industrial trends, catering to the needs of the students.</p>
Human Resource Management	<p>Teaching and nonteaching staff members are appointed by the Government of Tamil Nadu. Staff members are motivated to attend Orientation and Refresher courses as per the guidelines of UGC and also are permitted to attend workshops and seminars.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>With the support of Government of Tamil Nadu, in our Century old library, latest books are procured every year. Each Department has its own Library. Every department has computers, Copier machines. Students are instructed to use their Laptops which were freely given by Government of Tamil Nadu. Laboratories are also equipped with the State Government fund. Buildings are maintained by the State public Works department in consultation with the college.</p>
Research and Development	<p>The College motivates the members of the faculty to undertake research activities through doctoral Programmes as more departments in our organization are Research Departments. The Staff and the Scholars are motivated to publish research papers in the UGC recommended journals. Faculty members and Scholars are encouraged to apply minor and major research projects.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	<p>Rank list of all the applicants are prepared after considering the eligibility criteria with the help of</p>

	<p>the computer. Then the students are admitted as per the government norms in the general counseling. General Library and department library cater to the requirements of the students to access the library books easily. Ramp facility is available for the differently-abled students. Separate rest rooms are there for female students.</p>
Examination	<p>The examination process is fully automated with an exclusive software in the Office of the Controller of examinations for all works from CIA to End Semester Examinations. The examination fees are collected online with State bank Collect. Seating arrangements are done with software for CIA and End Semester Examinations and results are published online in our college portal.</p>
Planning and Development	<p>Annual plans and programmes are decided in the council meeting. At the end of every academic year, staff members are assigned with different responsibilities for the next academic year to execute their plans meticulously and promptly. All developmental activities are planned in the council meeting. All the physical and academic requirements are submitted to the Directorate of Collegiate Education through email. All these upward and downward communications are carried out electronically.</p>
Administration	<p>The administration of the college is fully monitored by the Principal and paperless administration is encouraged. The entire Examination Processing is automated in the COE'S office.</p>
Finance and Accounts	<p>The college is financed and controlled by the Government of Tamil Nadu and the accounts are maintained as per government norms and procedures. Periodical audits are conducted by the department of Higher Education. Salary of all the staff members is disbursed by e-payment methods. Financial benefits to the students, like scholarships are also disbursed directly to the accounts of the beneficiaries digitally.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/	Name of the	Amount of support
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		workshop attended for which financial support provided	professional body for which membership fee is provided	
2016	NIL	NIL	NIL	Nil
2017	NIL	NIL	NIL	Nil
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Nil	Nil	Nil	Nil	Nil	Nil
2017	Nil	Nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation Programme - TANSCHÉ	1	15/09/2016	15/09/2016	1
Refresher Course	1	02/11/2016	22/11/2016	21
Refresher Course	2	23/05/2017	12/06/2017	21
Refresher Course	3	02/11/2016	21/11/2016	21
Orientation Programme	1	10/05/2017	06/06/2017	28
Orientation Programme	1	02/03/2017	29/03/2017	28
Orientation Programme	9	03/03/2017	30/03/2017	28
Orientation Programme	3	20/05/2016	16/06/2016	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
103	162	22	43

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NHIS, CPS, FBF, GPF, SPF, Festival Advance, Loans through thrift Society, Maternity Leave.	NHIS, CPS, FBF, GPF, SPF, Festival Advance, Loans through thrift Society, Maternity Leave.	Government Scholarships, Free bus pass

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Since it is a Government College, it is headed by a Principal who is assisted by a Bursar in financial matters. Every year, internal audit and external financial audits are carried out by the Tamil Nadu Government. Internal audit is carried out with the local auditor. External audit is done by Directorate of Collegiate Education and Account General Office, Chennai.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	EXTERNAL	Yes	SENIOR
Administrative	Yes	AGS OFFICE	Yes	DCE OFFICE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

All first year students of both UG and PG are enrolled as members in PTA association. Parent-Teacher Meeting is conducted once in a year. Parents are invited to give their feedback on various aspects of the development of students. Assistants for office are appointed from the Parent Teacher Association Fund. Temporary Teaching Faculty are also appointed.

6.5.3 – Development programmes for support staff (at least three)

All the support staff can avail the facilities of co-operative stores and sports. The office administrative staff is given training in computer and network. Sports Competitions are also conducted for support Staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Research activities inside the campus improved by setting up recognized research centres from Bharathidasan University, in the departments viz. Mathematics, Physics, Chemistry, Botany, Computer Science, English, Business Administration and Economics.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	NIL	Nil	Nil	Nil	Nil
2017	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Anti Ragging and Anti Sexual Harassment Awareness Programme	26/08/2016	26/08/2016	250	150
Anti Dowry Cell Day Celebration	03/03/2017	03/03/2017	200	150

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Use of LED bulbs inside the campus has been Introduced.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	23
Rest Rooms	Yes	23
Scribes for examination	Yes	23

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	Nil	Nil	Nil	Nil	NIL	NIL	Nil
2017	Nil	Nil	Nil	Nil	NIL	NIL	Nil

No file uploaded.

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
College Handbook	01/07/2016	The College handbook consists of all the necessary details both for the students and the teaching faculty. The code of conduct is prescribed with the core values, College vision and Mission. The Scholarship details, Programmes and the academic events for the academic year are published. The date of commencement of internal tests, Submission of assignments, model examinations and commencement of examinations are presented. The college fees are also prescribed.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Dr. Muthu Lakshmi Reddy Birth Day Celebration	27/07/2016	27/07/2016	350
Book Fair	03/03/2017	03/03/2017	500
International Womens Day Celebration	08/03/2017	08/03/2017	400

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

A survey of the vegetation cover has been done and efforts are on to plant trees so that the oxygen saturation of the campus ambience can be maintained at a desirable level. Classrooms get sufficient natural light and are also well ventilated. Electrical installations are kept adequate, with good maintenance. Students are advised to be conscious about wastage of electricity. Periodical checks are done on electricity bills and water consumption. Students are advised to use public transport facility rather than using petrol-bikes. The institution has an eco-friendly environment, having been blessed with trees and greenery inside the campus. Located on the main road of Madurai bypass, it is easier to reach the college by bus. However, it is 3kms from the railway station. 90 percent of the students' commutation is through public transport especially through buses with free student passes provided by the state government. Most of the students commute to college through bicycles. One fourth of the staff members commute through public transport or by walk. A few staff members use four wheelers. Two wheelers are used by 50 percent of the staff members and 50 percent of the staff use public transport to reach the

college. The institution strives to maintain a plastic free campus. Every year, planting is undertaken followed by taking care of the plant until it flourishes inside the campus. Moreover, the greenery of the college is maintained by both the staff and students. The roads within the campus are free of vehicles, since all the vehicles commuted by both staff and students are stationed near the entrance in the respective vehicles stand. The whole campus is pedestrian-friendly. whatsapp group is used frequently to organize meetings and reminders for collection of data. By sending circulars and other requirements through whatsapp and e-mail for speedy progress, only a less amount of paper is used.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. STUDENT - FRIENDLY EXAMINATION SYSTEM Objectives of the Practice : o To create close observation of student's conduct. o To update the status of the students to the parents o To provide adequate correspondence relevant to the academic activities o To conduct Exams ethically and publishing results quickly o To maintain accurate profile of the students o To simplify the mode of fees payment o To encourage differently abled students to proceed Education The Context: For decades, Tests and Exams are conducted to assess the learning level of the students. • It is time to conduct them in a student-friendly way. • Hence, continuous internal assessment is the order of the day. • Thanks to the advent of computers, the examination and evaluation system have been revolutionized. • In conducting the examinations, in evaluation and in publishing results, autonomous management system was felt as the need of the hour. Practice: Important messages related to the exam fee, Arrears, result, hall ticket, duty allotment to the invigilators etc., are sent accordingly. This service simplifies all those tasks and completes within a short span of time. The students are enjoying a very good environment for the examinations because of the computerized random shuffle method. Thus, the seat allotment is made by the machine in order to prohibit malpractices. Attendance for each student is digitally maintained from the opening to the end of the academic year with the help of the HODs and class tutors. The status of students will be intimated to their parents. If there is any deviation or important communication for the students, they will be intimated through SMS. This will enable the students to attend the classes regularly. Further, the parents can ensure the arrival of the students. Online examinations for both UG and PG are conducted to enable the students to face the competitive examinations effectively which will become the deciding factor of their future career. Further, the online examination question papers will be different from one another because all of them would have been shuffled. The submission of the answers would ensure the attendance of the students and the answer scripts will be evaluated by the machine itself. Result of the examination can be immediately known upon final submission of answer script. This method of online examinations will ensure the students to understand the procedure of the examinations that will help in their future. The profiles of the students are accurately registered from their admission. The profiles of the students will indicate the status of the students. viz, if a student has any arrears, fees pending or any other queries. Besides, the status of the students shall be intimated to the concerned HODs as well as the class tutors. In addition, the internal assessment marks and semester marks are maintained in the computer, which enable easy access, accuracy, quick result etc. The students are facilitated with online fees collection, enabling them to pay fees even from their smart phones. When the students pay fees through the SBI collect, they are able to download the receipt whenever needed. This facility will help the students from waiting in a queue on the bank to pay fees. Hall tickets for the students are issued prior to the exam date through the whatsapp numbers, which were received earlier from them. This facility has been provided to the

students to feel free from stress during the semester period. The differently-abled students are allowed with scribes to write examinations in a separate hall. Further, they are exempted from paying the exam Fees. In addition, the remuneration for the Scribes will be offered by the Controller of the Examinations of the College. This offer boosts the disabled students to overcome the barriers and helps to shape their future. The students with grievances are effectively addressed with fingertip information already have. The students can get their grievances solved within a few hours. Significant features: • SMS Service • Seat Allotment • Online exams • Attendance • System entry • SBI Collect • Hall Tickets • Scribe • Grievances Evidence of success: The online fees collection and issuing of hall tickets are done smoothly. Both the offline and online examinations are conducted successfully during every academic year. The central evaluation is done meticulously and the results of the semester examinations are published on time. Problems Encountered and Resources Required: In spite of the prior announcements made by the COE office regarding the payment of examination fees a few students still pay the fees along with the fine only after the stipulated date. 2. NURTURING NATURE Objectives of the Practice: o Students are made aware of nurturing nature to prevent pollution and to provide a green campus. o Making students to participate in planting and caring of plants inside the campus. o Creating aesthetic sense in the young minds to nurture the nature by initiating regular plantation programmes. Context: Global warming and pollution of all kinds are the order of the day. It is time to initiate remedial measures to control pollution and to promote healthy climatic conditions. Trees play a major role in inviting rain, reducing carbon emission and in providing a healthy climate. Greenery arouses the aesthetic sense in everyone. As such, it is important to plant saplings and to keep the campus green. Practice: • All the UG courses have a paper on Environmental Science to realize the importance of safeguarding Nature. • Students are trained to plant and rear the plants with love and care for the consumption of Oxygen. • NSS, NCC and YRC actively take part in keeping the campus green and clean. • Students are assigned to take care of the plants and trees in front of their classrooms and departments. Evidence of Success: • The campus is green and clean. • Students acquire a sense of responsibility towards the green environment. • Students voluntarily involve themselves in beautifying the campus. • Students are motivated to plant more number of plants and saplings in the college campus and at their home. Problems encountered and resources required: There is scarcity of water during summer. Hence adequate water resources should be ensured to water the plants and trees.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.hhrc.ac.in/naac-best-Practices.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision of the Institution: The vision of the institution is to become a premier institution by providing higher education with excellent quality to the rural youth to inculcate research spirit and to promote research activity at global standard to inculcate the value of health and hygiene among the youth and to instil entrepreneurship and creativity. Quality initiatives such as Special classes for SC/SCA/ST and MBC students are aimed to impart and cement subject knowledge among the students. Collaborations with the small scale or large scale industries are looked upon to promote self-employment among the youngsters. Career counselling and competitive examination coaching classes are conducted in order to build students' confidence and provide them the motivation to face the challenges of their future endeavours. Since majority of

the students are first generation - learners, individual counselling for their higher education or job opportunities is the most requisite that is provided to them. The college also strives to provide quality education to the rural youth, those who are more or less localized, especially girl students. Besides this, in our endeavour to make the students self-reliant and independent, they are given the freedom and guidance to explore their own opportunities and to tackle the challenges of day to day life to breed in themselves, the strength and spirit to grow with the world around them. To develop their all-round personality which includes academic, athletic, aesthetic, environmental and ethical values to the fullest extent remains our fundamental objective. Despite the economic hurdles, the students are made to acquaint themselves with the immediate needs of the society around them and to develop leadership potential to guide the deprived masses towards a better standard of living, giving due impetus to social justice and democratic citizenship. The teachers as well as the organizations such as the NSS, YRC and Eco Club give appropriate focus on the above areas and work with full determination and commitment towards realizing these goals.

Provide the weblink of the institution

<https://www.hhrc.ac.in/our-vision.php>

8.Future Plans of Actions for Next Academic Year

The college is 135 years old. It is one of the oldest higher education institutions of South India. The college's main building possesses a heritage structure and it is going to be renovated soon under scheme "Preservation of Heritage Buildings". The plan of action of the college should contain components which symbolizes the rich history of the premier institution. In other words, they resemble the traditional values in every aspect. The point-wise action plan is given in the following: I. Research and Development: Efforts will be taken to include Chemistry and Zoology departments in the list of Recognized Research Centres of Bharathidasan University, Tiruchirapalli. Researchers will be motivated to publish their research works in the form of articles in peer reviewed international journals which have high impact factors. Plan to setup Sophisticated instrumentation facilities will be charted out and the soon realization of it will be sought. Research Students will be guided to do research which has immediate socio-economic relevance. A conducive research atmosphere will be created to take-up research projects of development. II. Library, ICT and Physical Infrastructure / Instrumentation Digitalization of learning resources will be taken up in the coming years. Preservation of rare collection of books will be given due importance. Preparation of e-contents will be encouraged among the faculty members. ICT enabled teaching will be imparted students of all streams. Improvement of Infrastructure new class rooms and laboratories will taken care of by requesting more funds from the government and government agencies. III. Human Resource Management Students and teachers will be trained to compete at the global level. Making up of students useful to the society will be given due attention IV. Academy-Industry Collaboration Collaboration with the industries will be encouraged at all levels. V. Admission of Students Initiatives to hike the Capacity intake will be taken up to accommodate and teach more number of rural students. VI. Curriculum Development Syllabus revision will be taken-up in the coming years to suit the needs of the society VII. Teaching and Learning Conventional and Modern teaching methods will be prescribed to make the classes more educational friendly VIII. Examination and Evaluation Inclusion of objective type examinations which can be answered with the aid of computers will be recommended. Internal and External evaluation system will be followed.