



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		H. H. THE RAJAH'S COLLEGE (AUTONOMOUS)
Name of the head of the Institution		Dr.R.Thiagarajan
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04322221558
Mobile no.		9842475649
Registered Email		iqac@hhrc.ac.in
Alternate Email		hhrajahscollege@gmail.com
Address		9,Thirumayam Road
City/Town		Pudukkottai
State/UT		Tamil Nadu
Pincode		622001
2. Institutional Status		

Autonomous Status (Provide date of Conformant of Autonomous Status)	05-Nov-1998
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. A. S. Nageswaran
Phone no/Alternate Phone no.	09489250500
Mobile no.	9080911160
Registered Email	asnageswaran@gmail.com
Alternate Email	asnageswaran@hhrc.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://hhrc.ac.in/img/AQAR%20Report-2016-17.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.hhrc.ac.in/pdf/2017-2018.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	Three Star	70	1999	09-Oct-1999	08-Oct-2004
2	B+	80	2006	02-Feb-2006	01-Feb-2011

6. Date of Establishment of IQAC	18-Jun-2004
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Orientation Programme for	03-Jul-2017	988

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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 0	0

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Repeated requests made to the state government of Tamil Nadu has fetched a new building for 300 lakhs in the name of Dr. MGR Centenary building which consists of 24 class rooms and 3 science laboratories 2. Publication of research articles has an upward trend due to the regular motivation of the IQAC 3. Admission has seen a very good response from the takers(candidates) which makes the College and IQAC to introduce new programmes in the next academic years with due permissions. 4. Research students admission has a growing trend due to the constant encouragement of the Ph D holding teachers to get research advisorship which in turn added new research advisors to the pool. 5. More number of pass out students are witnessed due to the special attention paid on the slow learners in the form of remedial coaching mooted by IQAC

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Examination and Evaluation Inclusion of objective type examinations which can be answered with the aid of computers will be recommended	Post graduate students have an online exam paper during their second semester
Making up of students useful to the society will be given due attention	More number of extension activities conducted during the year
Library, ICT and Physical Infrastructure / Instrumentation Digitalization of learning resources will be taken up in the coming year	Sanction has been accorded to build a new building with thirty class rooms
Efforts will be taken to include Chemistry and Zoology departments in the list of Recognized Research Centres of Bharathidasan University, Tiruchirapalli	Proposals have been sent to the Directorate of Collegiate Education
Researchers will be motivated to publish their research works in the form of articles in peer reviewed international journals which have high impact factors	The research publication has been roughly doubled during the year as compared to the previous year
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	22-Feb-2018
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
MA	PTL	Tamil	18/04/2015
MPhil	MPTL	Tamil	18/04/2015

BA	UEL	English	18/04/2015
MA	PEL	English	18/04/2015
MPhil	MPEL	English	18/04/2015
BA	UGHS	History	18/04/2015
MA	PGHS	History	18/04/2015
MPhil	MPHHS	History	18/04/2015
BA	UEC	Economics	18/04/2015
MA	PEC	Economics	18/04/2015
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
MA	Tamil	01/06/2003	JSPTLA1 ?????? ??????????	18/04/2015
MA	Tamil	01/06/2003	JSPTLB1 ??????????-????? ???????? ?????????????? ???	18/04/2015
MA	Tamil	01/06/2003	JSPTLC1 ?????? ??????????????????	18/04/2015
MA	Tamil	01/06/2003	JSPTLEC1 ????? ????????????????? ?????? ????????	18/04/2015
MA	Tamil	01/06/2003	JSPTLD2 ????????????????????	18/04/2015
MA	Tamil	01/06/2003	JSPTLE2 ?????? ???-?????.????? ?????????????? ???	18/04/2015
MA	Tamil	01/06/2003	JSPTLF2 ????????????????????	18/04/2015
MA	Tamil	01/06/2003	JSPTLEC2 ???? ??????????????????	18/04/2015
MA	Tamil	01/06/2003	JSPTLED1 ???????????? ????????????	18/04/2015
MA	Tamil	01/06/2003	JSPTLG3 ?????? ????????????	18/04/2015
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Tamil	01/06/2005
MPhil	Tamil	01/06/2005
BA	English	01/06/2005
MA	English	01/06/2005
MPhil	English	01/06/2009
BA	History	01/06/2005
MA	History	01/06/2005
MPhil	History	01/06/2005
BA	Economics	01/06/2005
MA	Economics	01/06/2005
MPhil	Economics	01/06/2012
BSc	Mathematics	01/06/2005
MSc	Applied Mathematics	01/06/2005
MPhil	Mathematics	01/06/2005
BSc	Physics	01/06/2005
MSc	Physics	01/06/2005
BSc	Chemistry	01/06/2005
MSc	Chemistry	01/06/2005
MPhil	Chemistry	01/06/2012
BSc	Botany	01/06/2005
MSc	Botany	01/06/2005
MPhil	Botany	01/06/2009
BSc	Zoology	01/06/2005
BSc	Computer Science	01/06/2005
MSc	Computer Science	01/06/2005
MPhil	Computer Science	01/06/2012
BCA	Computer Applications	01/06/2005
BSc	Physical Education	01/06/2005
BCom	Commerce	01/06/2005
MCom	Commerce	01/06/2005
MPhil	Commerce	01/06/2005
BBA	Business Administration	01/06/2005

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Computer Literacy Programme for Non-	17/07/2017	860

computer students

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback is key tool which triggers in continuous improvement in the quality of education. The feedback includes student feedback, and faculty feedback. At the end of the each program, feedback from the final year students would be collected for their suggestions in improving the teaching/learning aspects, as well as the institutions overall performance. The feedbacks are based on 5-point scale, which measures parameters like Subject knowledge, Expression, Teaching aids utilized methodology etc. which would be analysed by IQAC for taking appropriate decisions to improve the infrastructure facility and also quality of teachers. Course exit feedback and program exit feedbacks has also been taken to analyse the understanding capability of the students. Feedback about the infrastructural facilities has been taken for improving the lab facilities, if any. Based on the above feedbacks and suggestions received we have taken corrective actions to complete the loop.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Computer Applications	92	784	92
BSc	Computer Science	38	680	36
BSc	Zoology	52	387	51
BSc	Botany	50	665	49
BSc	Chemistry	56	414	56
BSc	Physics	58	567	55
BSc	Mathematics	70	456	69

BA	Economics	120	475	119
BA	History	120	954	117
BA	English	46	600	45
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	988	255	36	Nil	123

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
162	162	70	15	1	12

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yet the college has a student mentoring system. Mentoring is a character building process. It actually develops a student into a graduate who can be ready to take up assignment what ever regarding inclusive growth of academia, industry and society. Student by student guidance and counselling bring about a positive development in the character of the students in addition to the academic excellence. Since the students are mostly from a economically poor background and first generation graduates as well, they need counselling and guidance in every aspect of their character building. Roughly one teacher has been assigned to take change of mentoring 20 students. The teacher always keep in touch with the students and take care of their individual development. The Mentor • Advises students for their career development. . • Contacts parents/guardians whenever necessary e.g. academic irregularities, negative behavioral changes and interpersonal relations, detrimental activities etc. • Meets the group of students at least twice a month. • Advises students regarding choice of elective subjects and projects. • Continuously monitors, counsels, guides and motivates the students in all academic matters • Keeps contact with the students even after their graduation. The academic council of the institution discusses mentoring related issues during its meetings and revises the system if necessary.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3270	150	1 : 22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
159	150	9	Nil	85

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Nil	Nil	Nil
2018	Nil	Nil	Nil
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	UPH	ODD/2017	23/11/2017	18/12/2017
MSc	PMT	ODD/2017	23/11/2017	18/12/2017
BSc	UMT	ODD/2017	23/11/2017	18/12/2017
MA	PEC	ODD/2017	23/11/2017	18/12/2017
BA	UEC	ODD/2017	23/11/2017	18/12/2017
MA	PGHS	ODD/2017	23/11/2017	18/12/2017
BA	UGHS	ODD/2017	23/11/2017	18/12/2017
MA	PEL	ODD/2017	23/11/2017	18/12/2017
BA	UEL	ODD/2017	23/11/2017	18/12/2017
MA	PTL	ODD/2017	23/11/2017	18/12/2017
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
61	3270	1.86

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.hhrc.ac.in/syllabus2015-2018.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PTL	MA	Tamil	20	20	100
MPTL	MPhil	Tamil	8	8	100
UEL	BA	English	37	23	62.16
PEL	MA	English	29	28	96.55

MPEL	MPhil	English	16	15	93.75
UGHS	BA	History	91	82	90.10
PGHS	MA	History	28	23	82.14
MPHHS	MPhil	History	14	14	100
UEC	BA	Economics	85	70	82.35
PEC	MA	Economics	26	25	96.15
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.hhrc.ac.in/img/SSS_2017-2018.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

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3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	Nil	Nil	Nil	Nil
International	Nil	Nil	Nil	Nil
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Tamil Nadu State Council For Higher Education	2.15	2.15
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Two Day National Level Seminar on "Make in India: Issues and	Economics	09/03/2017

Challenges", Sponsored by Indian Council of Social Science and Research, Government of India, New Delhi		
National Symposium on Seaweeds - An Empowering Entrepreneurship	Botany	09/02/2018
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Tamil	3
English	8
Economics	1
Mathematics	8
Physics	1
Botany	2
Commerce	8

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	5	0
National	Mathematics	17	0
International	Mathematics	18	0
International	Physics	7	0
National	Chemistry	1	0
International	Computer Science	15	0
National	Physical Education	2	0
International	Physical Education	1	0
International	Commerce	8	0

National	Business Administration	1	0
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Commerce	1
Physical Education	4
Mathematics	9
History	3
English	4
Tamil	4
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
Nil	Published	0	Nil
Nil	Filed	0	Nil
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Interval-Valued Intuitionistic Fuzzy k-Ideal in Semi Rings	KR.Balasubramanian and V. Raja	Malaya Journal of Matematik	2017	1	H. H. The Rajahs College (Autonomous), Pudukkottai	1
Results On Intuitionistic Fuzzy K-Ideals Of Semiring	KR.Balasubramanian and V. Raja	International Journal Of Mathematics And Its Applications	2017	3	H. H. The Rajahs College (Autonomous), Pudukkottai	1
Bipolar Anti L-Fuzzy sub μ -HX Group and its Lower Level Sub μ -HX Groups	R.Muthuraj and G.Santha Meena	Annals of Pure and Applied Mathematics	2018	2	H. H. The Rajahs College (Autonomous), Pudukkottai	1
New Kinds of N	C.Y.Ponnappan, R.	Middle-East	2017	2	H. H. The Rajahs	2

neighborhood Connected Domination Parameters in an Intuitionistic Fuzzy Graph	Muthuraj and P. Surulinathan	Journal of Scientific Research			College (Autonomous), Pudukkottai	
Multi-Fuzzy BG-ideals in BG-algebra	R. Muthuraj and S. Devi	Annals of Pure and Applied Mathematics	2018	3	H. H. The Rajahs College (Autonomous), Pudukkottai	1
Cartesian product of multi-fuzzy ideal of a ring	R. Muthuraj and C. Malarselvi	International Journal of Computational and Applied Mathematics	2017	2	H. H. The Rajahs College (Autonomous), Pudukkottai	2
Some Types of Nodal and Edge Regular Anti Fuzzy Graph	R. Muthuraj and A. Sasireka	Intern. J. Fuzzy Mathematics	2017	3	H. H. The Rajahs College (Autonomous), Pudukkottai	2
On Anti Fuzzy Graphs	R. Muthuraj and A. Sasireka	Advances in Fuzzy Mathematics	2017	22	H. H. The Rajahs College (Autonomous), Pudukkottai	15
Total Domination Number on Cartesian product of Simple Fuzzy Graphs	R. Muthuraj and A. Sasireka	International Journal of Computational and Applied Mathematics	2017	4	H. H. The Rajahs College (Autonomous), Pudukkottai	2
Common Fixed Point Theorems in Weak Non-archimedean Intuitionistic Generalized Fuzzy Metric Spaces	M. Jeyaraman, R. Muthuraj and M. Sornavalli	Journal of Computer and Mathematical Sciences	2017	2	H. H. The Rajahs College (Autonomous), Pudukkottai	2

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Results On Intuitionistic Fuzzy K-Ideals Of Semiring	KR.Balasubramanian and V. Raja	International Journal Of Mathematics And Its Applications	2018	Nil	1	H. H. The Rajahs College (Autonomous), Pudukkottai
Interval-Valued Intuitionistic Fuzzy k-Ideal in Semi Rings	KR.Balasubramanian and V. Raja	Malaya Journal of Matematik	2017	Nil	1	H. H. The Rajahs College (Autonomous), Pudukkottai
Common Fixed Point Theorems in Weak Non-archimedean Intuitionistic Generalized Fuzzy Metric Spaces	M. Jeyaraman, R. Muthuraj and M. Sornavalli	Journal of Computer and Mathematical Sciences	2018	Nil	2	H. H. The Rajahs College (Autonomous), Pudukkottai
Total Domination Number on Cartesian product of Simple Fuzzy Graphs	R. Muthuraja and A. Sasireka	International Journal of Computational and Applied Mathematics	2017	Nil	2	H. H. The Rajahs College (Autonomous), Pudukkottai
On Anti Fuzzy Graphs	R. Muthuraja and A. Sasireka	Advances in Fuzzy Mathematics	2017	1	15	H. H. The Rajahs College (Autonomous), Pudukkottai
Some Types of Nodal and Edge Regular Anti Fuzzy Graph	R. Muthuraja and A. Sasireka	Intern. J. Fuzzy Mathematics Archive	2017	Nil	2	H. H. The Rajahs College (Autonomous), Pudukkottai
Cartesian	R. Muthuraj	International	2017	Nil	2	H. H. The Rajahs

product of multi-fuzzy ideal of a ring	and C. Malarselvi	Journal of Computational and Applied Mathematics				College (Autonomous), Pudukkottai
Multi-Fuzzy BG-ideals in BG-algebra	R. Muthuraj and S. Devi	Annals of Pure and Applied Mathematics	2017	Nil	1	H. H. The Rajahs College (Autonomous), Pudukkottai
New Kinds of Neighborhood Connected Domination Parameters in an Intuitionistic Fuzzy Graph	C.Y.Ponnappan, R. Muthuraj and P. Surulinathan	Middle-East Journal of Scientific Research	2017	Nil	2	H. H. The Rajahs College (Autonomous), Pudukkottai
Bipolar Anti L-Fuzzy sub Ψ -HX Group and its Lower Level Sub Ψ -HX Groups	R.Muthuraj and G.Santha Meena	Annals of Pure and Applied Mathematics	2017	Nil	1	H. H. The Rajahs College (Autonomous), Pudukkottai
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	9	Nil	Nil
Presented papers	5	16	Nil	Nil
Resource persons	Nil	1	Nil	Nil
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultant(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
Nil	Nil	Nil	0
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3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the	Title of the	Agency seeking /	Revenue generated	Number of trainees
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Consultan(s) department	programme	training	(amount in rupees)	
Nil	Nil	Nil	0	0
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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Clean City progarmme (Pudukkottai City)	NSS	2	50
Drug Awareness Programme	NSS	2	50
Yoga Day Celebration	NSS	2	50
Communal Harmony Campaign Week and Flag Day	NSS	2	50
Legal authority and Literacy classes	NSS	2	50
Youth for cleanliness	NSS	2	50
Dr. A.P. J. Abdul Kalam 2nd death anniversary Day Rally	NSS	2	50
Essay writing Competition (Shri Ramachandra Mission)	NSS	2	50
Voters Awareness Programme Rally	NSS	2	50
Health Family Awareness Programme World Population Day	NSS	2	50
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Essay writing Competition (Shri Ramachandra Mission)	NSS	Programme	2	50
Communal Harmony Campaign Week and Flag Day	NSS	Motivation Classes	2	50
Legal authority and Literacy classes	NSS	Regular Activity	2	50
Youth for cleanliness	NSS	Vision Mission of India	2	50
Dr. A.P. J. Abdul Kalam 2nd death anniversary Day Rally	NSS	Essay writing Competition	2	50
Voters Awareness Programme Rally Essay writing Competition (Shri Ramachandra Mission)	NSS	Voters Awareness	2	50
Health Family Awareness Programme World Population Day	NSS	International World Population Day	2	50
Clean City programme (Pudukkottai City)	NSS	Regular Activity	2	50
Drug Awareness Programme	NSS	Road Safety	2	50
Yoga Day Celebration	NSS	International Yoga Day	2	50
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0

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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0
No file uploaded.					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
79.86	79.86

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2022

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
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Text Books	62778	3129190	923	169220	63701	3298410
Reference Books	1092	154636	44	44684	1136	199320
Journals	Nil	Nil	13	1490	13	1490
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	155	60	3	0	55	3	12	0	22
Added	0	0	0	0	0	0	0	0	0
Total	155	60	3	0	55	3	12	0	22

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
861200	800099	989000	793522

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

A 137 years old institution, H.H. The Rajah's College (Autonomous), Pudukkottai has well practiced the policies for maintaining the campus in every aspect for the quality improvement. Our college follows systematic procedure in purchasing, maintaining and utilizing the equipment. We conduct regular audits for the physical assets and all the discrepancies are dealt with due focus.

Director of collegiate Education allocates funds for the Library every academic year for procuring library books. This fund is allocated by the Principal to different departments on the basis of requirement of each department. The heads of departments purchase the books and the details of the books purchased are entered in the Accession Register maintained in the Central library. The departments having department library, maintains separate stock register and also maintains issue register. At the end of the every academic year, stock verification is ensured through Inter Department audit. Classrooms and buildings are maintained with the fund allotted by the State Government. Details regarding the Civil and Electrical works to be carried out in each class room, staff room, building are collected from the Heads of the departments through staff in charge of PWD for compliance. At the end of the year a work completion is certified by the Principal after verification. Campus cleaning is done by the sweeper, scavenger and PWD staff. Students are also involved in "Clean Campus" task. Students are encouraged to take part in sports. Sports articles required are6 procured periodically and the stock register is maintained by the Director of Physical Education. The college has grounds for playing various sports like volley ball, foot ball, cricket, kabadi, khokho etc. Funds are allocated for purchasing and maintaining laboratory equipments in every academic year. This fund is allocated to various departments by the college council after considering the requirement of each department. Head of the Departments assume the responsibility of placing order for requirements after collecting quotations from leading suppliers and preparing comparative statements. Log registers are maintained in each laboratory to ensure optimum utilization. For the prompt use of Equipments by the students, issue registers maintained in the laboratories. Fire extinguishers are installed and maintained in all laboratories and each and every floor of all building.

<https://www.hrc.ac.in/lnstructure.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government Scholarship for BC, MBC, DNC, SC, ST Community Students	2420	6829935
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	19/02/2018	389	Directorate of Collegiate Education, Chennai
Bridge Course	21/08/2017	988	Tamil Nadu State Council for Higher

			Education
Personal Counselling	13/09/2017	310	Anti Ragging and Sexual Harassment Cell
Soft skill Development	06/02/2018	500	Tamil Nadu State Council for Higher Education
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	NIL	Nil	Nil	Nil	Nil
2018	NIL	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	Nil	Nil	NA	31	31
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	7	B.A.	English	H. H. The Rajahs College (Autonomous), Pudukkottai	M.A.
2018	4	M.A.	English	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Phil.

2018	7	B.Sc.	Mathematics	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Sc.
2018	4	M.Sc.	Mathematics	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Phil.
2018	5	B.Sc.	Physics	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Sc.
2018	5	B.Sc.	Chemistry	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Sc.
2018	1	M.Sc.	Chemistry	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Phil.
2018	7	B.Sc.	Botany	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Sc.
2018	7	B.Sc.	Computer Science	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Sc.
2018	4	B.C.A.	Computer Applications	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Sc.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	3
Any Other	3
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Government College of	College Level	50

Education, Pudukkottai Intramural Cricket(Men) Tournament		
Government College of Education, Pudukkottai Intramural Volleyball(Women) Tournament	College Level	50
Government College of Education, Pudukkottai Intramural Volleyball(Men) Tournament	College Level	50
Government College of Education, Pudukkottai Intramural Kabaddi(Women) Tournament	College Level	50
Government College of Education, Pudukkottai Intramural Kabaddi(Men) Tournament	College Level	50
Bharathidasan University Inter collegiate Inter zone Kho Kho(Men) Tournament	University Level	48
Bharathidasan University Inter collegiate Inter Zone Hockey(Women) Tournament	University Level	120
Bharathidasan University Inter collegiate Inter zone Kabaddi(Men) Tournament	University Level	48
Bharathidasan University Inter collegiate Zonal Kabaddi(Men) Tournament	University Level	240
Bharathidasan University Inter collegiate Zonal Cricket(Men) Tournament	University Level	120
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	Internat ional	Nil	Nil	Nil	Nil
2017	Nil	National	Nil	Nil	Nil	Nil

2018	Nil	National	Nill	Nill	Nil	Nil
2017	Nil	International	Nill	Nill	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Our college has an active student Council with representatives from all departments. Principal is the President for student Council. Students are given responsibilities as Secretary, Joint Secretary and Additional Secretary in all departments to inculcate leadership qualities. In the first meeting of academic year, principal explains the aim, responsibilities and role of the representatives. All the representatives are assuming their role by way of taking oath in that meeting. On behalf their classmates, the representatives are representing their collective suggestions to the principal through their class teacher and HOD. Problems related to infrastructure are solved by the P.W.D. with the concern of the principal. Old students enjoy adequate representation in Board of Studies and other Committees. The College is committed to have safe, violent-free, gender discrimination free campus and is keen on avoiding exploitation, harassment and intimidation of any kind. The college has an anti-ragging committee. Provisions in the Anti-Ragging Laws are displayed in the College campus at various places. No ragging case has been reported during this year. The Games Committee comprises of students' members and approves the sports budget and conducts various competitions for sports day. Interaction with cross section of society is also obtained while students of NSS and NCC are conducting an annual camp at various locations of the district, particularly rural area, and every year. NCC students participate in several awareness camps like pulse polio, traffic and aids awareness campaign. Students are motivated to take part in organizing various departmental activities and programs to increase their event management skills. They are trained and supervised by the concerned department faculties.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

Our college was founded by the erstwhile Maharaja of Pudukkottai Presidency way back in 1880 and it has been rendering a high quality higher educational service to the rural poor students of Pudukkottai and nearby districts for more than 137 years. On an average one thousand student of both sex are graduated either as a under graduate or as a post graduate from this famous institution. So the number of alumni of this college is ballooning year after year. Pride of the college lies due to the illustrious alumni like Dr. Muthulakshmi Reddy (First woman doctor of South India), freedom fighter Dheerar Sathiyamoorthy, Cine stars P.U. Chinnappa, Gemini Ganesan and A.V.M. Rajan, and other administrators which include N.R. Chandran (former Advocate General of Government of Tamil Nadu), Murari I.A.S (Retd.), Sahayam I.A.S. (Retd.), Dr. Rajan Natarajan (Eminent Scientist / Administrator, Maryland, U.S.A.), along with Ministers, Members of Parliament, Members of Legislative Assembly, Professors, Professionals and officials of various departments. In our college alumni association has been established to contribute magnanimously to the welfare of the alma mater and to promote the studies of younger generation. The outgoing students voluntarily join the association by paying the subscription. The college remains always in touch with the alumni of the college. The alumni are cordially invited on special occasions, such as annual day function and inauguration functions of various activities. The faculty members take the opportunity to interact with them and share their experience and ideas for the

improvement of the college. The suggestions given by the alumni have given due consideration. It is an added advantage to have most of the faculty members as alumni of this college and they actively involve themselves in the matters related to the growth and development of the college.

5.4.2 – No. of registered Alumni:

1159

5.4.3 – Alumni contribution during the year (in Rupees) :

126900

5.4.4 – Meetings/activities organized by Alumni Association :

NIL

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Knowledge and human resource development are critical for the advancement and quality of education and learning. Our 137 years old college holds regular council meetings for the heads of various departments in this context. They, in turn, hold department staff meetings to inform employees about the suggestions made and decisions made at council meetings. The Mentors use a variety of practices to create an innovative and interactive learning environment for the students. 1. The administration is run by the Principal, who is a member of the college council. This democratically delegated, decentralized mode of administration provides the necessary momentum for the institutions smooth operation. The activities associated with the departments day-to-day administration are also decentralized. The Principals information and instructions reach the HOD, who then passes the information on to the tutor in charge of each class, who then relays the information to the students. 2. A staff order note book is kept in which instructions regarding the duties and responsibilities assigned by the HOD are recorded. Several committees have been formed to oversee academic endeavours and admissions. Every year, separate admission committees are formed to handle admissions for UG, PG, and M.Phil. programmes. Similarly, a Disciplinary committee comprised of senior faculty members has been formed to deal with any issues concerning student discipline. The decentralized Governance system is well implemented in our college by forming various representative committees and statutory bodies such as: Governing body, Academic Council, Board of Studies, Finance committee, Internal Quality Assurance Cell (IQAC), Rashtriya Uchchar Shiksha Abhiyan (RUSA), Autonomous Committee, Placement Cell, UG Admission Committee, PG Admission Committee, Students Discipline Committee, General Time Table, Academic Calendar in Charge and Webs (PTA).

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The received application forms are computerized and the merit list is prepared in accordance with Tamil Nadu

	<p>Government guidelines. The admissions process is transparent, with an open counselling system that adheres to the State Governments Reservation System.</p> <p>Special quotas for athletes, the differently-abled, and children of ex-servicemen are strictly enforced in accordance with government guidelines. Entrance exams for M.Phil. and Ph.D. programmes are administered by the Controller of Examinations and department staff members.</p>
Industry Interaction / Collaboration	<p>Industrial leaders are invited to deliver lectures to supplement subject knowledge. Depending on the situation, field trips and internship training are also arranged. Alumni from reputable industries are invited to give special lectures on industrial trends to meet the needs of the students.</p>
Human Resource Management	<p>The Tamil Nadu government appoints both teaching and non-teaching staff. Staff members are encouraged to attend Orientation and Refresher courses in accordance with UGC guidelines, and they are also permitted to attend workshops and seminars.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>Every year, with the assistance of the Tamil Nadu government, we purchase the most recent books for our century-old library. Each Department maintains its own library. Every department has computers and copiers. Students are instructed to use their laptop computers, which were provided free of charge by the Tamil Nadu government. Laboratories are also outfitted with funds provided by the State Government. The State Public Works Department maintains the buildings in collaboration with the college.</p>
Research and Development	<p>The College encourages faculty members to engage in research activities through doctoral programmes. Most of the departments in our organisation are Research Departments. The faculty and scholars are encouraged to publish research papers in UGC-recommended journals. Minor and major research projects are encouraged for faculty and scholars.</p>
Examination and Evaluation	<p>Continuous Internal Assessment (CIA) examinations are conducted to monitor student performance, and the results are digitally recorded in the Controllers office. The semester</p>

	<p>examinations are held after the question papers have been set and reviewed by external examiners. External examiners also carry out the valuation. The results are promptly published two weeks after the examinations.</p>
Teaching and Learning	<p>Continuous efforts are made to improve the quality of teaching and learning. Staff members are encouraged to participate in faculty development programmes, seminars, workshops, and conferences to learn about the latest skills and trends. Assignments, seminars, and workshops are also used to help students improve their learning skills. Participatory learning, peer reviews, learner feedback, and regular student progression monitoring are all encouraged. PG students are initiated into doing research projects.</p>
Curriculum Development	<p>The Syllabus has been revised every three years with the agreement of the members of the Board of Studies. The current syllabus is evaluated using feedback from students, alumni, faculty, members of the academic council, and experts. The college follows the rules and regulations of the UGC, TANSICHE, and Bharathidasan University for curriculum development and restructuring.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	<p>The Government of Tamil Nadu finances and controls the college, and the accounts are kept in accordance with government standards and procedures. The Department of Higher Education conducts audits on a regular basis. The salaries of all employees are paid using e-payment methods. Financial benefits for students, such as scholarships, are also disbursed digitally directly to the beneficiaries accounts.</p>
Student Admission and Support	<p>With the assistance of a computer, a rank list of all applicants is generated after considering the eligibility criteria. The students are then admitted in accordance with government guidelines in general counselling. The general library and department libraries meet students needs for easy access to library books.</p>

	Ramps are available for differently abled students. Female students have their own restrooms.
Examination	The examination process is fully automated in the Office of the Controller of Examinations with an exclusive software for all works ranging from CIA to End Semester Examinations. Exam fees are collected online through State Bank Collect. For CIA and End-of-Semester Exams, seating arrangements are made using software, and results are published online in our college portal.
Planning and Development	The council meeting is where annual plans and programmes are decided. Staff members are assigned different responsibilities for the following academic year at the end of each academic year in order to execute their plans meticulously and on time. The council meeting is where all developmental activities are planned. All physical and academic requirements are emailed to the Directorate of Collegiate Education. All these communications, both upward and downward, are done electronically.
Administration	The Principal oversees the colleges administration, and paperless administration is encouraged. In the COEs office, the entire examination processing is automated.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	NIL	NIL	NIL	Nil
2017	NIL	NIL	NIL	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)

2017	NIL	NIL	Nil	Nil	Nil	Nil
2018	NIL	NIL	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	17/05/2018	06/06/2018	21
Faculty Development Programme	1	14/05/2018	27/05/2018	14
Faculty Development Programme	2	12/04/2018	19/04/2018	8
Industry Institute Interaction	1	28/03/2018	28/03/2018	1
Refresher Course	8	02/03/2018	22/03/2018	21
Soft Skill Training	1	30/01/2018	31/01/2018	2
Refresher Course	4	20/12/2017	09/01/2018	21
Refresher Course	1	08/11/2017	28/11/2017	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
103	162	22	43

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NHIS, CPS, FBF, GPF, SPF, Festival Advance, Loans through thrift Society, Maternity Leave.	NHIS, CPS, FBF, GPF, SPF, Festival Advance, Loans through thrift Society, Maternity Leave.	Government Scholarships, Free bus pass

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institution Conducts Internal and External Audits regularly. Since it is a Government College, it is headed by a Principal who is assisted by the Bursar in financial matters. Every year, Internal audit and external financial audits are carried out by the Tamil Nadu Government. Internal audit is carried out with the local auditor. External audit is done by Directorate of Collegiate

Education and Accountant General Office, Chennai.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External	Yes	Senior Faculty
Administrative	Yes	AGS Office	Yes	DCE Office

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

All first year students of both UG and PG are enrolled as members in PTA association. Parent-Teacher Meeting is conducted once in a year. Parents are invited to give their feedback on various aspects of the development of students. Temporary Teaching Faculty and Assistants for office are appointed from the Parent-Teacher Association Fund.

6.5.3 – Development programmes for support staff (at least three)

All the support staff can avail the facilities of co-operative stores and sports. The office administrative staff are given training in computer and network. Sports Competitions are also conducted for support Staff.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Research Scholars and Members of the faculty are encouraged to publish research articles in the Conferences and UGC recognized peer reviewed journals. Departments are motivated to conduct National and International Conferences.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	NIL	Nill	Nill	Nill	Nill
2018	NIL	Nill	Nill	Nill	Nill
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Anti Ragging and Anti Sexual Harassment Awareness Programme	13/09/2017	13/09/2017	180	220
Anti Dowry Cell Day Celebration	08/02/2018	08/02/2018	125	225

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Use of LED bulbs inside the campus has been Introduced.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	27
Rest Rooms	Yes	27
Scribes for examination	Yes	27

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	30/06/2017	1	INTERNATIONAL DAY AGAINST DRUG ABUSE AND ILLICIT TRAFFICKING	To educate the youth on the dangers of drug abuse and the illicit trafficking of drugs.	400
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
College Hand book	03/07/2017	The College handbook consists of all the

necessary details both for the students and the teaching faculty. The code of conduct is prescribed with the core values, College vision and Mission. The Scholarship details, Programmes and the academic events for the academic year are published. The date of commencement of internal tests, Submission of assignments, model examinations and commencement of examinations are presented. The college fees are also prescribed.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Dr. MUTHU LAKSHMI REDDY AND KAMARAJ BIRTH DAY CELEBRATION	01/08/2017	01/08/2017	300
GENEVA CONVENTION DAY	17/08/2017	17/08/2017	200

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Eco-friendliness of a campus depends upon various factors which include green cover over the unused landscapes, planted trees, well aerated and spacious buildings, proper drainage system in place and a clean and healthy environment and so on. By considering the fact that the college is having all the above stated factors it is said to have eco-friendly environment to the students pursuing their higher education. 1. Grass grown on either sides of the approach roads to the buildings add elegance to the campus. 2. The campus has around 700 trees of different sizes and varieties starting from Neem, Tamarind, Asoka, Pupil, Teak and so on. This gives a greenish cover over on the campus. 3. The main building of the college is an architectural landmark which mimics a Royal palace is the real feast to the eyes. These activate the young minds to get ignited for innovative endeavours. 4. Spacious play ground with a gallery and pavilion facilitates the students for practicing in a sports friendly environment. This helps the students to obtain higher position in sports events. 5. Most of the students are using bicycles for commuting between their homes and the college. This make the campus more eco-friendly with less pollution. In addition to these the college has a better waste disposal system which makes the campus clean and green.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

STUDENT – FRIENDLY EXAMINATION SYSTEM Objectives of the Practice :
 o To create close observation of student's conduct.
 o To update the status of the students

to the parents o To provide adequate correspondence relevant to the academic activities o To conduct Exams ethically and publishing results quickly o To maintain accurate profile of the students o To simplify the mode of fees payment o To encourage differently abled students to proceed Education The Context: Important messages related to the exam fee, Arrears, result, hall ticket, duty allotment to the invigilators etc., are sent accordingly. This service simplifies all those tasks and completes within a short span of time. The students are enjoying a very good environment for the examinations because of the computerized random shuffle method. Thus, the seat allotment is made by the machine in order to prohibit malpractices. Attendance for each student is digitally maintained from the opening to the end of the academic year with the help of the HODs and class tutors. The status of students will be intimated to their parents. If there is any deviation or important communication for the students, they will be intimated through SMS. This will enable the students to attend the classes regularly. Further, the parents can ensure the arrival of the students. Online examinations for both UG and PG are conducted to enable the students to face the competitive examinations effectively which will become the deciding factor of their future career. Further, the online examination question papers will be different from one another because all of them would have been shuffled. The submission of the answers would ensure the attendance of the students and the answer scripts will be evaluated by the machine itself.

Result of the examination can be immediately known upon final submission of answer script. This method of online examinations will ensure the students to understand the procedure of the examinations that will help in their future.

The profiles of the students are accurately registered from their admission. The profiles of the students will indicate the status of the students. viz, if a student has any arrears, fees pending or any other queries. Besides, the status of the students shall be intimated to the concerned HODs as well as the class tutors. In addition, the internal assessment marks and semester marks are maintained in the computer, which enable easy access, accuracy, quick result etc. The students are facilitated with online fees collection, enabling them to pay fees even from their smart phones. When the students pay fees through the

SBI collect, they are able to download the receipt whenever needed. This facility will help the students from waiting in a queue on the bank to pay fees. Hall tickets for the students are issued prior to the exam date through the whatsapp numbers, which were received earlier from them. This facility has been provided to the students to feel free from stress during the semester period. The differently-abled students are allowed with scribes to write

examinations in a separate hall. Further, they are exempted from paying the exam Fees. In addition, the remuneration for the Scribes will be offered by the Controller of the Examinations of the College. This offer boosts the disabled students to overcome the barriers and helps to shape their future. The students with grievances are effectively addressed with fingertip information already

have. The students can get their grievances solved within a few hours. The Practice: • SMS Service • Seat Allotment • Online exams • Attendance • System entry • SBI Collect • Hall Tickets • Scribe • Grievances Evidence of success:

The online fees collection and issuing of hall tickets are done smoothly. Both the offline and online examinations are conducted successfully during every academic year. The central evaluation is done meticulously and the results of the semester examinations are published on time. Problems Encountered and Resources Required: In spite of the prior announcements made by the COE office regarding the payment of examination fees a few students still pay the fees along with the fine only after the stipulated date. BLOOD DONATION Objectives

of the Practice: • To raise awareness among students that individuals can save lives and improve the health of others by donating blood. • To encourage students to donate blood voluntarily without compensation. • To support the operation of safe and reliable blood services. Practice: The Youth Red Cross, The National Service Scheme (NSS) and NCC of this College have set the goal to

donate blood at least from 50 to 100 blood donors once in a year and to promote voluntary blood donation to needy people and to Blood Banks of Pudukkottai Government hospital. Each volunteer may donate blood at least once in three years during his/her studies. The Government General Hospital is very famous in Pudukkottai where a majority of the people come from various places for treatment without proper guidance and pre-arrangements. When doctors recommend blood for the patients, they encounter problems and anxiously search for blood donors. Sometimes they face shortage of blood and the paid blood donors demand huge amount for the blood donation. In this context, H . H . The Rajah's College's YRC, NCC and NSS volunteers come forward to help the patients.

Evidence of Success: a) Organizing Blood Donation camp is practiced to encourage the students to donate Blood voluntarily. b) The blood donation camps are successfully conducted by YRC, NSS NCC in our campus regularly to mould patriotism and social responsibility. c) Hospitals and other voluntary organizations always look for the blood donation camps in this college, which enable the hospitals to provide assistance to the patients. Problems

encountered and Resources Required: Some students have inhibition and fear regarding blood donation and are reluctant to donate blood. Such students' fears are allayed and they are enlightened regarding the importance of blood donation. Nurturing Nature Objectives of the Practice: • Students are made

aware of nurturing nature to prevent pollution and to provide a green campus. •

Making students to participate in planting and caring of plants inside the campus. • Creating aesthetic sense in the young minds to nurture the nature by initiating regular plantation programmes. Practice: • All the UG courses have a

paper on Environmental Science to realize the importance of safeguarding Nature. • Students are trained to plant and rear the plants with love and care for the consumption of Oxygen. • NSS, NCC and YRC actively take part in keeping the campus green and clean. • Students are assigned to take care of the plants and trees in front of their classrooms and departments. Evidence of Success: •

The campus is green and clean. • Students acquire a sense of responsibility towards the green environment. • Students voluntarily involve themselves in beautifying the campus. • Students are motivated to plant more number of plants and saplings in the college campus and at their home. Problems encountered and resources required: There is scarcity of water during summer. Hence adequate water resources should be ensured to water the plants and trees.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.hhrc.ac.in/naac-best-Practices.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision of the Institution: The vision of the institution is to become a premier institution by providing higher education with excellent quality to the rural youth to inculcate research spirit and to promote research activity at global standard to inculcate the value of health and hygiene among the youth and to instil entrepreneurship and creativity. Quality initiatives such as Special classes for SC/SCA/ST and MBC students are aimed to impart and cement subject knowledge among the students. Collaborations with the small scale or large scale industries are looked upon to promote self-employment among the youngsters. Career counselling and competitive examination coaching classes are conducted in order to build students' confidence and provide them the motivation to face the challenges of their future endeavours. Since majority of the students are first generation - learners, individual counselling for their higher education or job opportunities is the most requisite that is provided to them. The college also strives to provide quality education to the rural youth,

those who are more or less localized, especially girl students. Besides this, in our endeavor to make the students self-reliant and independent, they are given the freedom and guidance to explore their own opportunities and to tackle the challenges of day to day life to breed in themselves, the strength and spirit to grow with the world around them. To develop their all-round personality which includes academic, athletic, aesthetic, environmental and ethical values to the fullest extent remains our fundamental objective. Despite the economic hurdles, the students are made to acquaint themselves with the immediate needs of the society around them and to develop leadership potential to guide the deprived masses towards a better standard of living, giving due impetus to social justice and democratic citizenship. The teachers as well as the organizations such as the NSS, YRC and Eco Club give appropriate focus on the above areas and work with full determination and commitment towards realizing these goals.

Provide the weblink of the institution

<https://www.hhrc.ac.in/our-vision.php>

8.Future Plans of Actions for Next Academic Year

As one of the oldest higher education institutions of South India the college has rendered a service of more than 136 years. With its rich heritage and long service the college offers a number of programmes which cater to the needs of economically poor students. The plan of future action is so devised to resemble the college's traditional values in every aspect. The point-wise action plan is given in the following: I. Research and Development: Efforts will be taken all the departments as post graduate and research departments. Motivation of research students to look for quality and publish articles in peer reviewed international journals which have high impact factors. There will be a plan to seek for sophisticated instrumentation facilities from the government. A research friendly atmosphere will be created to take-up research projects of socio-economic development. II. Infrastructure: Improvement of facilities like Library, ICT and Physical Infrastructure, Instrumentation and Digitalization of learning resources will be given priority. Preservation of rare collection of books will be given due importance. E-contents will be prepared to make the resources rich and sound. Also, it will be encouraged among the faculty members to meet the current needs. Improvement of Infrastructure, like building new class rooms and laboratories will be given importance by requesting more funds from the government and government agencies. III. Academy-Industry Collaboration: Collaborative research with the industries will be encouraged in the future. IV. Admission of Students: Capacity intake will be increased to accommodate more number of rural students to have their higher education. V. Curriculum Development: Comprehensive syllabus revision will be done in the coming academic year to have a syllabus of high standard. VI. Teaching and Learning: Modern teaching methods will be promoted among the faculty to make the classes more interesting and informative. VII. Examination and Evaluation: Computer-oriented examinations with proper internal and external evaluations will be prescribed.