



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution		H. H. THE RAJAH'S COLLEGE (AUTONOMOUS)
Name of the head of the Institution		Dr. J. Suganthi
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04322221558
Mobile no.		9944055347
Registered Email		iqac@hhrc.ac.in
Alternate Email		hhrajahscollege@gmail.com
Address		9, Thirumayam Road
City/Town		Pudukkottai
State/UT		Tamil Nadu
Pincode		622001
2. Institutional Status		

Autonomous Status (Provide date of Conformant of Autonomous Status)	05-Nov-1998
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. A. S. Nageswaran
Phone no/Alternate Phone no.	04322221558
Mobile no.	9080911160
Registered Email	asnageswaran@gmail.com
Alternate Email	asnageswaran@hhrc.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	https://hhrc.ac.in/img/AQAR%20Report-2017-18.pdf
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4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website:
Weblink :

<https://www.hhrc.ac.in/pdf/2018-2019.pdf>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	Three Star	65	1999	09-Oct-1999	08-Oct-2004
2	B+	75	2006	02-Feb-2006	01-Feb-2011

6. Date of Establishment of IQAC

18-Jun-2004

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Institutional Assesment	12-Feb-2019	164

And Accreditation	1	
Orientation Programme for fresher	02-Jul-2018 1	986
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2019 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

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10. Number of IQAC meetings held during the year :

1

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

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11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. A seminar entitled Institutional Assessment and Accreditation has been arranged exclusive for the Teaching faculty 2. By the successful attempt made in the previous year to start new programmes like B.Lit Tamil and M.Sc. Zoology, students have been admitted in that programmes. 3. The research publications has crossed the one hundred mark in this year. 4. Research Seminars have been conducted in all departments with the funding from College Research Fund. 5. The syllabus for all the courses has been completely revised. Online objective type exam introduced for undergraduate programmes also.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Awareness on the accreditation process among all the faculty members to be created.	An one day seminar entitled Institutional Assessment and Accreditation has been arranged exclusive for the Teaching faculty
Syllabus for all the programmes to be revised completely	New/revised syllabus has been introduced in the academic year
More class rooms to be built to overcome the shortage of rooms	Fund for construction of a new building has been sanctioned by the state government
Research publications to be increased	More than one hundred publication of articles has been done in this year
Online objective type exam course to be introduced for the undergraduate students	Non-major elective course exam was made as a compulsory objective type question examination to be answered with the help of computers
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	08-Feb-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
MA	PTL	Tamil	28/06/2018
MPhil	MPTL	Tamil	28/06/2018
BA	UEL	English	28/06/2018
MA	PEL	English	28/06/2018
MPhil	MPEL	English	28/06/2018

BA	UGHS	History	28/06/2018
MA	PGHS	History	28/06/2018
MPhil	MPHHS	History	28/06/2018
BA	UEC	Economics	28/06/2018
MA	PEC	Economics	28/06/2018
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
MA	Tamil	01/06/2003	18PTL1 ?????? ?	28/06/2018
MA	Tamil	01/06/2003	18PTL2 ??????-???? ?	28/06/2018
MA	Tamil	01/06/2003	18PTL3 ?????? ?	28/06/2018
MA	Tamil	01/06/2003	18PTLE1 ????? ?	28/06/2018
MA	Tamil	01/06/2003	18PTL4 ?????? ?	28/06/2018
MA	Tamil	01/06/2003	18PTL5 ?????? ?	28/06/2018
MA	Tamil	01/06/2003	18PTL6 ?????? ?	28/06/2018
MA	Tamil	01/06/2003	18PTLE2 ????? ?	28/06/2018
MA	Tamil	01/06/2003	18PTLED1 ?????? ?	28/06/2018
MA	Tamil	01/06/2003	18PTL7 ????? ?	28/06/2018
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MSc	Zoology	28/08/2018
BA	Tamil	28/08/2018
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting	Programme Specialization	Date of implementation of
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CBCS		CBCS/Elective Course System
MSc	Zoology	01/06/2018
BSc	Computer Science	01/06/2005
MSc	Computer Science	01/06/2005
MPhil	Computer Science	01/06/2012
MA	Tamil	01/06/2005
MPhil	Tamil	01/06/2005
BA	English	01/06/2005
MA	English	01/06/2005
MPhil	English	01/06/2009
BA	History	01/06/2005
MA	History	01/06/2005
MPhil	History	01/06/2005
BA	Economics	01/06/2005
MA	Economics	01/06/2005
MPhil	Economics	01/06/2012
BSc	Mathematics	01/06/2005
MSc	Applied Mathematics	01/06/2005
MPhil	Mathematics	01/06/2005
BSc	Physics	01/06/2005
MSc	Physics	01/06/2005
BSc	Chemistry	01/06/2005
MSc	Chemistry	01/06/2005
MPhil	Chemistry	01/06/2012
BSc	Botany	01/06/2005
MSc	Botany	01/06/2005
MPhil	Botany	01/06/2009
BSc	Zoology	01/06/2005
BCA	Computer Applications	01/06/2005
BSc	Physical Education	01/06/2005
BCom	Commerce	01/06/2005
MCom	Commerce	01/06/2005
MPhil	Commerce	01/06/2005
BBA	Business Administration	01/06/2005
BA	Tamil	01/06/2018

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Computer Literacy Programme for Non-Computer students	16/07/2018	865

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	NIL	Nil
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

At the end of every academic year, the institution collects feedback from the students of all the classes and faculty members. They were asked to give their valuable feedback on the implemented curriculum as well as on administration and resources. The feedback is key tool which triggers in continuous improvement in the quality of education. The departments plan and execute their academic and administrative operations under the direction of the Department Heads. The academic calendar has meticulously arranged. Students from rural backgrounds could participate in a soft skill development programme. Teamwork, communication, time management, and leadership are the skills that would be developed as part of this curriculum. Bridge Courses have been set up for slow learners. The college has dedicated in encouraging students to participate in sports for their overall development. The examination cell has quite well-organized. The examination cell organizes and conducts regular unit exams and model examinations in a centralized manner. The timely evaluation of answer scripts and entry of grades aids in the monitoring of students' performance. Based on these feedback points, changes have been made to the teaching and curriculum, as well as the institutions overall performance.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Computer Applications	88	784	83
BSc	Computer Science	38	450	38
BSc	Zoology	48	402	47
BSc	Botany	50	665	50
BSc	Chemistry	58	481	52
BSc	Physics	58	567	54

BSc	Mathematics	75	456	67
BA	Economics	105	480	105
BA	History	112	956	112
BA	English	48	584	39
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	986	266	31	Nil	128

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
164	164	70	15	1	12

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

A student mentoring system is practiced in the College. Mentoring is a character building process which actually develops a student into a graduate who can be willful to take up any assignment what so ever regarding inclusive growth of academia, industry and society. Student by student focused guidance and a needful counselling bring about a positive development in the character of the students in addition to their academic proficiency. Since the students are mostly from a economically poor families and first generation graduates as well, they need counselling and guidance in every aspect of their character building. Roughly one teacher has been assigned to take change of mentoring 21 students. The teacher keeps the particulars of their mentees and always interested in the individual development of them. They also take care to fulfil the dreams they have regarding their individual development. In this process a Mentor

- Inspires students to have a proper role model. .
- Keep in touch with parents/guardians whenever necessary, for example low profile academic progress, lack of attention is noticed out of students behaviour and improper peer group interactions, detrimental activities etc.
- Updates the particulars of the students at regular intervals.
- Advises students regarding choice of elective subjects and projects.
- Continuously monitors, counsels, guides and motivates the students in all academic matters
- Track the students development even after their graduation. Since the college is an autonomous institution, the academic council and the Governing council devise policies on the mentoring related issues during their meetings after a detailed perusal of the systems effectiveness.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3466	164	1 : 21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D

165	164	1	Nil	110
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2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	NIL	Nil	NIL
2019	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MA	PTL	ODD/2018	10/12/2018	28/12/2018
BA	UEL	ODD/2018	10/12/2018	28/12/2018
MA	PEL	ODD/2018	10/12/2018	28/12/2018
BA	UGHS	ODD/2018	10/12/2018	28/12/2018
MA	PGHS	ODD/2018	10/12/2018	28/12/2018
BA	UEC	ODD/2018	10/12/2018	28/12/2018
MA	PEC	ODD/2018	10/12/2018	28/12/2018
BSc	UMT	ODD/2018	10/12/2018	28/12/2018
MSc	PMT	ODD/2018	10/12/2018	28/12/2018
BSc	UPH	ODD/2018	10/12/2018	28/12/2018
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
159	3466	4.59

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.hhrc.ac.in/syllabus2018-2021.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
PTL	MA	Tamil	25	25	100

MPTL	MPhil	Tamil	12	12	100
UEL	BA	English	40	32	80
PEL	MA	English	27	25	92.59
MPEL	MPhil	English	16	16	100
UGHS	BA	History	74	64	86.48
PGHS	MA	History	28	23	92.3
MPHHS	MPhil	History	17	17	100
UEC	BA	Economics	77	63	81.81
PEC	MA	Economics	24	23	95.83

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://www.hhrc.ac.in/img/SSS_2018-2019.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
National	Dr. S. Alagumanian	JC Bose Best Scientist Award	15/09/2018	Bose Science Society

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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	Tamil Nadu State Council For Higher Education	1	1

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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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National Workshop on Mushroom Technology	Botany	22/02/2019
Workshop on Translation Studies	English	18/03/2019
National Workshop on Contemporary Issues and Challenges of GST in Entrepreneurship	Business Administration	27/03/2019
One Day National Workshop for students on Functional Hindi	Hindi	26/03/2019
National Level workshop on Research Methods in Commerce	Commerce	10/04/2019
One Day State Level Workshop and Hands -on Training in Vermiculture	Zoology	28/05/2019
One day State Level Workshop on Entrepreneurial Avenues	Economics	22/03/2019
One Day State Level Workshop on BASICS OF RECENT TRENDS IN MATHEMATICS	Mathematics	21/03/2019
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Scientific Research and Education	Dr. S. Alagumanian	Bose Science Society	15/09/2018	JC Bose Best Scientist Award
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Tamil	2
English	2
Mathematics	5
Physics	3
Computer Science	5
Commerce	3

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Tamil	9	0
National	English	4	0
International	English	2	0
National	History	4	0
National	Mathematics	27	0
International	Mathematics	17	0
National	Physics	1	0
International	Physics	3	0
National	Chemistry	4	0
International	Chemistry	1	0
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Tamil	5
English	4
Mathematics	2
Physical Education	2
Commerce	2
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3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NIL	Nil	0	Nil
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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
A Mathematical Weibull Model to Unravel the Involvement of Acute Exercise on Serum Growth Hormone	M. Kaliraja and K. Perarasan	Journal of Computer and Mathematical Sciences	2018	1	H. H. The Rajahs College (Autonomous), Pudukkottai	Nil

Response in Elite Male Water Polo Players						
Fuzzy Implicative Filters of Residuated Lattice Wajsberg Algebras	A. Ibrahim and V. Nirmala	Journal of Computer and Mathematical Sciences	2018	3	H. H. The Rajahs College (Autonomous), Pudukkottai	Nil
Fuzzy implicative WI-Ideals of lattice Wajsberg Algebras	A. Ibrahim and C. Shajitha Begum	Journal of Computer and Mathematical Sciences	2018	2	H. H. The Rajahs College (Autonomous), Pudukkottai	Nil
Anti-fuzzy PWI-ideals of lattice Pseudo-Wajsberg Algebras	A. Ibrahim and M. Indhumathi	Journal of Computer and Mathematical Sciences	2018	2	H. H. The Rajahs College (Autonomous), Pudukkottai	Nil
Total Domination on Anti Fuzzy Graph	Muthuraj R. and Sasireka A.	New Trends in Mathematical Sciences, New Trends in Mathematical Sciences	2018	4	H. H. The Rajahs College (Autonomous), Pudukkottai	1
Applications of anti fuzzy graph and role of domination on anti fuzzy graph	Muthuraj R and Sasireka A.	International Journal of Recent Technology and Engineering	2019	1	H. H. The Rajahs College (Autonomous), Pudukkottai	1
Multi parameterized automatic fuzzy Hx water distribution system	Muthuraj R., Manikandan K.H., Ramila Gandhi N., and Muthuraman M.S.	International Journal of Recent Technology and Engineering	2019	1	H. H. The Rajahs College (Autonomous), Pudukkottai	Nil
Operations on intuitionistic	Muthuraj R, Sujith S and	International Journal of	2019	4	H. H. The Rajahs College (A	1

onistic anti fuzzy graphs	Vijesh V V	Recent Technology and Engineering			Autonomous), Pudukkottai	
Interval-Valued Intuitionistic Fuzzy Ideal Extensions In Semiring	K.R.Bala subramanian and V. Raja	International Journal Of Applied Engineering Research	2018	1	H. H. The Rajahs College (Autonomous), Pudukkottai	1
Identity-Construction and Looking into the Soul: The Narrative Structure and Dynamics of Joseph Conrad	Dr. L. D. Easter Raj Densingh and Ms. P. Amalorpava Mary	Language in India	2019	1	H. H. The Rajahs College (Autonomous), Pudukkottai	1

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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
A Mathematical Weibull Model to Unravel the Involvement of Acute Exercise on Serum Growth Hormone Response in Elite Male Water Polo Players	M. Kaliraja and K. Perarasan	Journal of Computer and Mathematical Sciences	2018	Nil	Nil	H. H. The Rajahs College (Autonomous), Pudukkottai
Fuzzy Implicative Filters of Residuated Lattice Wajsberg Algebras	A. Ibrahim and V. Nirmala	Journal of Computer and Mathematical Sciences	2018	Nil	Nil	H. H. The Rajahs College (Autonomous), Pudukkottai

Fuzzy im plicative WI-Ideals of lattice Wajsberg Algebras	A. Ibrahim and C. Shajitha Begum	Journal of Computer and Mathem atical Sciences	2018	Nil	Nil	H. H. The Rajahs College (A utonomous) , Pudukkot tai
Anti- fuzzy PWI- ideals of lattice Ps eudo- Wajsberg Algebras	A. Ibrahim and M. Indhumathi	Journal of Computer and Mathem atical Sciences	2018	Nil	Nil	H. H. The Rajahs College (A utonomous) , Pudukkot tai
Total Domination on Anti Fuzzy Graph	Muthuraj R. and Sasireka A.	New Trends in Mathematic al Sciences, New Trends in Mathema tical Sciences	2018	Nil	1	H. H. The Rajahs College (A utonomous) , Pudukkot tai
Applicat ions of anti fuzzy graph and role of domination on anti fuzzy graph	Muthuraj R and Sasireka A.	Internat ional Journal of Recent Technology and Engine ering	2019	Nil	1	H. H. The Rajahs College (A utonomous) , Pudukkot tai
Multi pa rameterize d automatic fuzzy Hx water dist ribution system	Muthuraj R., Manikandan K.H., Ramila Gandhi N., and Muthuraman M.S.	Internat ional Journal of Recent Technology and Engine ering	2019	Nil	Nil	H. H. The Rajahs College (A utonomous) , Pudukkot tai
Operations on intuiti onistic anti fuzzy graphs	Muthuraj R, Sujith S and Vijesh V V	Internat ional Journal of Recent Technology and Engine ering	2019	Nil	1	H. H. The Rajahs College (A utonomous) , Pudukkot tai
Interval- Valued Int uitionisti c Fuzzy Ideal Extensions In Semiring	K.R.Bala subramania n and V. Raja	Internat ional Journal Of Applied En gineering Research	2018	Nil	1	H. H. The Rajahs College (A utonomous) , Pudukkot tai

Identity -Construct ion and Looking into the Soul: The Narrative Structure and Dynamics of Joseph Conrad	Dr. L. D. Easter Raj Densingh and Ms. P. Amalorpava Mary	Language in India	2019	Nil	1	H. H. The Rajahs College (A utonomous) , Pudukkottai
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3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Presented papers	18	11	Nil	Nil
Attended/Seminars/Workshops	5	61	27	Nil
Resource persons	1	3	Nil	5

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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
NIL	NIL	NIL	0

No file uploaded.

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
NIL	NIL	NIL	0	0

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3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
7 Days Special Camp	NSS	4	200
Tree Plantation	NSS	4	25
Alcohol Abuse Awareness Programme	NSS Department of Revenue, Pudukkottai	4	50

College Campus Cleaning	NSS	4	50
College Campus Cleaning	NSS	4	50
Ban on Plastic Usage Awareness Programme	NSS Department of Environment, Pudukkottai	4	50
College Campus Cleaning	NSS	4	50
Tourist Centre Cleaning Programme	NSS Department of Tourism, Pudukkottai	4	35
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
No file uploaded.			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS Department of Tourism, Pudukkottai	Tourist Centre Cleaning Programme	4	35
Swachh Bharat	NSS	College Campus Cleaning	4	50
Swachh Bharat	NSS Department of Environment, Pudukkottai	Ban on Plastic Usage Awareness Programme	4	50
Swachh Bharat	NSS	College Campus Cleaning	4	50
Swachh Bharat	NSS	College Campus Cleaning	4	50
Swachh Bharat	NSS Department of Revenue, Pudukkottai	Alcohol Abuse Awareness Programme	4	50
In memory of Former Chief Minister Birthday	NSS	Tree Plantation	4	25
Special Camp	NSS	7 Days Special Camp	4	200

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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NIL	NIL	NIL	0
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	NIL
No file uploaded.					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
356	356

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Newly Added
Campus Area	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Nil	Nil	2022

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	63701	3298410	1150	250594	64851	3549004
Reference Books	1136	199320	67	32305	1203	231625
Journals	Nil	Nil	21	Nil	21	Nil
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	155	60	3	0	55	3	12	0	22
Added	50	50	0	0	0	0	0	0	0
Total	205	110	3	0	55	3	12	0	22

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1391000	708512	1080000	893074

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

A 138 years old institution, H.H. The Rajah's College (Autonomous), Pudukkottai has well practiced the policies for maintaining the campus in every aspect for the quality improvement. Our college follows systematic procedure in purchasing, maintaining and utilizing the equipment. We conduct regular audits for the physical assets and all the discrepancies are dealt with due focus. Director of collegiate Education allocates funds for the Library every academic year for procuring library books. This fund is allocated by the Principal to different departments on the basis of requirement of each department. The heads of departments purchase the books and the details of the books purchased are entered in the Accession Register maintained in the Central library. The departments having department library, maintains separate stock register and also maintains issue register. At the end of the every academic year, stock verification is ensured through Inter Department audit. Classrooms and buildings are maintained with the fund allotted by the State Government. Details regarding the Civil and Electrical works to be carried out in each class room, staff room, building are collected from the Heads of the departments through staff in charge of PWD for compliance. At the end of the year a work completion is certified by the Principal after verification. Campus cleaning is done by the sweeper, scavenger and PWD staff. Students are also involved in "Clean Campus" task. Students are encouraged to take part in sports. Sports articles required are procured periodically and the stock register is maintained by the Director of Physical Education. The college has grounds for playing various sports like volley ball, foot ball, cricket, kabadi, khokho etc. Funds are allocated for purchasing and maintaining laboratory equipments in every academic year. This fund is allocated to various departments by the college council after considering the requirement of each department. Head of the Departments assume the responsibility of placing order for requirements after collecting quotations from leading suppliers and preparing comparative statements. Log registers are maintained in each laboratory to ensure optimum utilization. For the prompt use of Equipments by the students, issue registers maintained in the laboratories. Fire extinguishers are installed and maintained in all laboratories and each and every floor of all building.

<https://www.hhrc.ac.in/lnstructure.php>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Government Scholarship for BC, MBC, DNC, SC, ST Community Students	2460	6939731
Financial Support from Other Sources			
a) National	0	Nil	0
b) International	0	Nil	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	29/11/2018	323	Anti ragging and sexual harassment cell
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Awareness Programme on Competitive Examinations	185	Nil	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	34	34
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	5	M.Sc.	Mathematics	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Phil.
2019	10	B.Sc.	Mathematics	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Sc.
2019	8	M.A.	English	H. H. The	M.Phil.

				Rajah's College (Autonomous), Pudukkottai	
2019	8	B.A.	English	H. H. The Rajah's College (Autonomous), Pudukkottai	M.A.
2019	1	M.A.	Tamil	H. H. The Rajahs College (Autonomous), Pudukkottai	M.Phil.
2019	1	M.Sc.	Botany	Government College of Education, Pudukkottai	B.Ed.
2019	1	B.Sc.	Botany	Periyar E.V.R. College, Tiruchirappalli	M.Sc.
2019	11	B.Sc.	Botany	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Sc.
2019	3	B.Sc.	Chemistry	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Sc.
2019	4	B.Sc.	Physics	H. H. The Rajah's College (Autonomous), Pudukkottai	M.Sc.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	3
Any Other	3
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Pudukkottai District Commercial Department Kabaddi (Men) Tournament	District Level	60

Tamilnadu State Blind Cricket(Men) Tournament	State Level	120
Anna University Zone-XVI Cricket(Men) Tournaments	University Level (Inter Collegiate)	72
Pudukkottai District Football League Tournament (Men)	District Level	180
Pudukkottai District Cricket League Tournament (Men)	District Level	180
Bharathidasan University Inter collegiate Inter Zone Boxing(Women) Competition	University Level (Inter Collegiate)	60
Bharathidasan University Inter collegiate Inter Zone Boxing(Men) Competition	University Level (Inter Collegiate)	120
Bharathidasan University Inter collegiate Zone Football(Men) Tournament	University Level (Inter Collegiate)	72
Bharathidasan University Inter collegiate Inter Zone Cricket(Men) Tournament	University Level (Inter Collegiate)	72
Bharathidasan University Inter collegiate Zone Cricket(Men) Tournament	University Level (Inter Collegiate)	120
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Senior Strengthen Championship	National	1	Nill	19PMP3262	C. Rajin ishakthi
View File						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Student are the real backbone of any educational institution. Therefore representation by students in each and every activities of the educational system is inevitable. This college very well understands that the student representation in all the curricular and co-curricular activities make the complete academia. Thus students have their roles in terms of their

representation in Department Associations. Every PG department Association has a secretary from among the final year students and Joint Secretary from the Pre-final year girl students. This makes the girl students have their reservation in the representation. As far as the UG Associations are concerned, there is one more representation from the student of first year apart from the representation from the other two years. The class topper is selected as the respective secretary. The student council representatives are selected on rotational basis. Every year, by rotation, one of the secretaries of the department Associations is selected as the secretary of the student council and he will be holding the post for that year. The Student council secretary arrange the inaugural function of College Student Union. All the department secretaries with their junior secretaries take pledge at the inaugural function. The pledge contents are so framed such that the student secretaries will unanimously work hard for the development of the College in every aspect. This will be followed by all the department Association functions and activities. They are arranged by them under the supervision of the faculty members. Several past student council secretaries are now grown as leaders either in politics or in administration. The IQAC has two students as its student representatives. Similarly all the statutory committees have proper student representatives. This inculcates the leadership quality among the students in addition to the acquired subject knowledge.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

As the college was established 137 years ago, it has a mammoth amount of alumni to its credit. It has alumni of all age group starting from young 21. Each alumnus contributes to the development of the college by which ever means they can. One hundred rupee one time subscription has been collected from the outgoing students to be a member of the alumni association. In the past, several activities of the alumni association had taken place. The interesting thing is that some of the alumni are third generation alumni of our college right from their grandparents and parents educated in the same institution. Also most of the present day staff members are alumni members of the college. Head of the various departments include English, Maths, Chemistry, Botany, Computer Science and Commerce are notable alumni of this college. Several alumni members shared their green memories when they came here for admission of their wards in the programmes. They are the nice moments worthy to note them here. The list of illustrious alumni is endless. However, a few to reveal is Dr. Muthulakshmi Reddy, the first lady Doctor of south india followed by Theerar Sathiyamurthy, a wellknown freedom fighter and the political guru of Honourable former chief minister of Tamil Nadu Thiru. Kamaraj, Sahithya academy award winner Thiru Akilan, Film Actors Shri. Gemini Ganesan and AVM Rajan, IAS officers like Thiru Murari and Thiru Sahayam. The sitting Judge of Madras High Court, Shri. Suresh Kumar is also an illustrious alumni of this College. Former Central Minister Shri. Regupathy is also an renowned alumni of this institution. He has donated a sum of Rs. 25 lakhs from his Member of Parliament Constitutency fund to build an auditorium. Several functions of the college take place only in that new auditorium. In addition, several health camps and other government activities conducted in that auditorium. A handful of software professionals, Professors in universities, Teachers in Higher secondary Schools and High Schools in and around Tamil Nadu, Scientists, Politicians and other professionals are the members of the alumni association helping in their capacities to the welfare of the college.

5.4.2 – No. of registered Alumni:

1226

5.4.3 – Alumni contribution during the year (in Rupees) :

160400

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The development of knowledge and human resources is necessary for the progress and quality of education and learning. Our 137-year-old college holds regular council meetings for heads of different departments in this context. In turn they hold departmental staff meetings to inform employees of the proposals made and decisions made at meetings. The Executive management is headed by the Principal. This democratically decentralized and delegated management approach provides the necessary impetus for the proper functioning of the institution. The day-to-day operations of the department are also decentralized. Information and instructions from the Principal reach the HOD who then transmits the information to the instructional assistant responsible for each class who then relays the information to the students. An employee order book is maintained in which instructions are recorded regarding the duties and responsibilities assigned by the HOD. Several committees have been established to oversee academic and admissions efforts. Each year separate Admissions Committees are established to handle admissions for UG, PG and M.Phil. programmes. Similarly a Disciplinary Committee consisting of senior faculty members has been established to deal with student-discipline related issues. The decentralized governance system is well implemented in our college by forming various representative committees and statutory bodies such as: Board of Studies, Academic Council, Research Council, Finance Committee, Internal Quality Assurance Cell (IQAC), RUSA, Autonomy Committee, Placement Cell, UG Admission Committee, PG Admission Committee, Student Discipline Committee, General Calendar, Class Schedule, Website maintenance and PTA.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Teaching and Learning	Continuous efforts are made to improve the quality of teaching and learning. Staff members are encouraged to attend faculty development programmes, seminars, workshops, and conferences to stay up to date with the latest skills and trends. Assignments, seminars, and workshops are also used to assist students in improving their learning abilities. Participatory learning, peer reviews, learner feedback, and regular monitoring of student progress are all encouraged. PG

	students are motivated to work on projects.
Curriculum Development	The Syllabus has been revised every three years with the approval of the Board of Studies members. Feedback from students, alumni, faculty, academic council members, and experts is used to evaluate the current syllabus. For curriculum development and restructuring, the college follows the rules and regulations of the UGC, TANSICHE, and Bharathidasan University.
Admission of Students	The application forms that are received are computerized, and the merit list is prepared in accordance with Tamil Nadu Government guidelines. The admissions process is open and transparent, with an open counselling system that follows the Reservation System of the State Government. Special quotas for athletes, people with disabilities, and children of ex-servicemen are strictly enforced in tune with government guidelines. The Controller of Examinations and department staff members administer entrance exams for M.Phil. and Ph.D. programmes.
Industry Interaction / Collaboration	To add to subject knowledge, industrial leaders are invited to deliver lectures. Field trips and internship training are also arranged depending on the situation. To meet the needs of the students, alumni from reputable industries are invited to give special lectures on industrial trends.
Human Resource Management	Tamil Nadus government hires both teaching and non-teaching personnel. Staff members are encouraged to attend UGC-approved Orientation and Refresher courses, and they are also permitted to attend workshops and seminars.
Library, ICT and Physical Infrastructure / Instrumentation	Every year, we purchase the most recent books for our century-old library with the help of the Tamil Nadu government. Every Department has its own library. Computers and copiers are available in every department. Students are instructed to use their free laptop computers provided by the Tamil Nadu government. Laboratories are also outfitted with state government funds. The buildings are maintained by the State Public Works Department in collaboration with the college.

Research and Development	The College encourages faculty members to participate in research activities through doctoral programmes, and the majority of our departments are Research Departments. Faculty and scholars are encouraged to publish research papers in journals recommended by the UGC. Faculty and scholars are encouraged to conduct minor and major research projects.
Examination and Evaluation	Exams like Continuous Internal Assessment (CIA) are conducted to monitor student performance, and the results are digitally recorded in the Controllers office. After the question papers have been set and reviewed by external examiners, the semester examinations are held. The valuation is also carried out by external examiners and the results are released two weeks after the examinations.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	After taking into account the eligibility criteria, a computer generates a rank list of all applicants. In general counselling, the students are then admitted in accordance with government guidelines. Students needs for easy access to library books are met by the general library and department libraries. Ramps are available for students with disabilities. Female students have their own bathroom facilities.
Planning and Development	Annual plans and programmes are decided at the council meeting. At the end of each academic year, staff members are assigned different responsibilities for the following academic year in order to execute their plans meticulously and on time. All developmental activities are planned at the council meeting. The Directorate of Collegiate Education is sent an email regarding all physical and academic requirements. All these communications, both upward and downward, are carried out via electronic means.
Administration	The administration of the college is overseen by the Principal, and paperless administration is encouraged. The entire examination processing is automated at the COEs office.

Finance and Accounts	The college is funded and controlled by the Tamil Nadu government, and its accounts are kept in accordance with government standards and procedures. Audits are performed on a regular basis by the Department of Higher Education. All employees salaries are paid using e-payment methods. Financial aid for students, such as scholarships, is also distributed digitally and directly to the recipients accounts.
Examination	In the Office of the Controller of Examinations, the examination process is fully automated, with an exclusive software for all works ranging from CIA to End Semester Examinations. State Bank Collect is used to collect exam fees online. Seating arrangements for CIA and End-of-Semester Exams are made using software, and results are published online in our college portal.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	NIL	NIL	NIL	Nill
2018	NIL	NIL	NIL	Nill
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Institutional Assessment and Accreditation	NIL	12/02/2019	12/02/2019	164	Nill
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
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Refresher Course, Organized by Madurai Kamaraj University	3	16/11/2018	06/12/2018	21
Refresher Course in Business Studies Commerce	1	16/11/2018	06/12/2018	21
BDU Orientation course Bharathidasan University, Tiruchirappalli.	1	08/11/2018	05/12/2018	28
Refresher Course	4	25/09/2018	15/10/2018	21
UGC Sponsored Refresher Course in Chemistry conducted by University of Madras	3	23/08/2018	12/09/2018	21
Refresher Course in Mathematics- UGC HRDC, Bharathidasan University, Trichy.	6	13/07/2018	02/08/2018	21
Refresher Course in Commerce and Management- HRD C-Bharathidasan University, Tiruchirappalli	1	13/07/2018	02/08/2018	21
INTER DISCIPLINARY REFRESHER COURSE IN ENVIRONMENTAL SCIENCES	3	10/07/2018	30/07/2018	21
UGC Sponsored Refresher Course in Nano-Science conducted by University of Madras	1	04/07/2018	28/07/2018	21
UGC Sponsored Refresher	3	19/06/2018	09/07/2018	21

Course in
English
Bharathidasan
University

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
165	164	57	27

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Health Insurance, Contributory Pension, FBF, GPF, SPF, Festival Advance, Society Loans, Maternity Leave.	Health Insurance, Contributory Pension, FBF, GPF, SPF, Festival Advance, Society Loans, Maternity Leave.	Government Scholarships, Free bus pass

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Being a Government College, it is led by a Principal who is assisted in financial matters by a Bursar. The Tamil Nadu government conducts internal and external financial audits every year. Internal auditing is performed in collaboration with the local auditor. The Directorate of Collegiate Education and Accountant General Office in Chennai conducts external audits.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	NIL
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Faculty	Yes	Senior Faculty
Administrative	Yes	AGS office	Yes	DCE office

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

All first-year students, both UG and PG, are members of the PTA association. A Parent-Teacher Meeting is held once a year. Parents are invited to provide feedback on various aspects of their childrens development. The Parent-Teacher Association Fund is used to appoint temporary teaching faculty and office assistants.

6.5.3 – Development programmes for support staff (at least three)

All support staff have access to co-operative stores and sports facilities. The administrative staff at the office receive computer and network training. Sports competitions are also held for support personnel.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Research Scholars and faculty members are encouraged to publish research articles in Convergence and UGC-recognized peer-reviewed journals. Departments are encouraged to organize National and International Conferences.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	INSTITUTIONAL ASSESSMENT AND ACCREDITATION	12/02/2019	12/02/2019	12/02/2019	164
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
ANTI – RAGGING AND ANTI – SEXUAL HARASSMENT AWARENESS PROGRAMME	29/11/2018	29/11/2019	250	150
ANTI – DOWRY CELL DAY CELEBRATION	05/02/2019	05/02/2019	100	250

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Use of LED bulbs inside the campus has been Introduced.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	23

Rest Rooms	Yes	23
Scribes for examination	Yes	22

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	23/01/2019	1	HIV AWARENESS PROGRAMME	To enable the students to be wary of the ways and dangers of HIV infection.	150
2019	1	1	26/02/2019	1	ELECTRONIC VOTING MACHINE AWARENESS PROGRAMME	To create awareness among youth regarding voting through EVMS	200
2019	1	1	15/03/2019	1	WORLD CONSUMER RIGHTS DAY	To promote awareness and knowledge regarding buying various products	100
2019	1	1	29/03/2019	1	GST AWARENESS PROGRAMME	To create awareness regarding the salient features of GST	300

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
College Handbook	02/07/2018	The College handbook consists of all the

necessary details both for the students and the teaching faculty. The code of conduct is prescribed with the core values, College vision and Mission. The Scholarship details, Programmes and the academic events for the academic year are published. The date of commencement of internal tests, Submission of assignments, model examinations and commencement of examinations are presented. The college fees are also prescribed.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
INTERNATIONAL YOGA DAY	21/06/2018	21/06/2018	100
GENEVA CONVENTION DAY	24/09/2018	24/09/2018	200
YOUTH CLUB DAY	06/02/2019	06/02/2019	100
INDIAN NEWSPAPER DAY	01/03/2019	01/03/2019	250

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The institution has an eco-friendly environment, having been blessed with trees and greenery inside the campus. Located on the main road connecting Pudukkottai and Madurai, it is easier to reach the college by bus, it is 3kms from the railway station. 90 percent of the students' commutation is through public transport especially through buses with free student passes provided by the state government. Most of the students commute to college through bicycles. One fourth of the staff members commute through public transport or by walk. A few staff members use four wheelers. Two wheelers are used by 50 percent of the staff members and 50 percent of the staff use public transport to reach the college. The institution strives to maintain a plastic free campus. Every year, planting of trees takes place followed by taking care of the plant until it flourishes inside the campus. The campus has around 700 trees and plants of almost all varieties and are giving enough oxygen to the atmosphere apart from cool shadows. Moreover, the greenery of the college is maintained by both the staff and students. The roads within the campus are free of vehicles, since all the vehicles commuted by both staff and students are stationed near the entrance in the respective vehicles stand. The whole campus is pedestrian-friendly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. STUDENT - FRIENDLY EXAMINATION SYSTEM Objectives of the Practice : o To

create close observation of student's conduct. o To update the status of the students to the parents o To provide adequate correspondence relevant to the academic activities o To conduct Exams ethically and publishing results quickly o To maintain accurate profile of the students o To simplify the mode of fees payment o To encourage differently abled students to proceed Education The Context: For decades, Tests and Exams are conducted to assess the learning level of the students. • It is time to conduct them in a student-friendly way. • Hence, continuous internal assessment is the order of the day. • Thanks to the advent of computers, the examination and evaluation system have been revolutionized. • In conducting the examinations, in evaluation and in publishing results, autonomous management system was felt as the need of the hour. Practice: Important messages related to the exam fee, Arrears, result, hall ticket, duty allotment to the invigilators etc., are sent accordingly. This service simplifies all those tasks and completes within a short span of time. The students are enjoying a very good environment for the examinations because of the computerized random shuffle method. Thus, the seat allotment is made by the machine in order to prohibit malpractices. Attendance for each student is digitally maintained from the opening to the end of the academic year with the help of the HODs and class tutors. The status of students will be intimated to their parents. If there is any deviation or important communication for the students, they will be intimated through SMS. This will enable the students to attend the classes regularly. Further, the parents can ensure the arrival of the students. Online examinations for both UG and PG are conducted to enable the students to face the competitive examinations effectively which will become the deciding factor of their future career. Further, the online examination question papers will be different from one another because all of them would have been shuffled. The submission of the answers would ensure the attendance of the students and the answer scripts will be evaluated by the machine itself. Result of the examination can be immediately known upon final submission of answer script. This method of online examinations will ensure the students to understand the procedure of the examinations that will help in their future. The profiles of the students are accurately registered from their admission. The profiles of the students will indicate the status of the students. viz, if a student has any arrears, fees pending or any other queries. Besides, the status of the students shall be intimated to the concerned HODs as well as the class tutors. In addition, the internal assessment marks and semester marks are maintained in the computer, which enable easy access, accuracy, quick result etc. The students are facilitated with online fees collection, enabling them to pay fees even from their smart phones. When the students pay fees through the SBI collect, they are able to download the receipt whenever needed. This facility will help the students from waiting in a queue on the bank to pay fees. Hall tickets for the students are issued prior to the exam date through the whatsapp numbers, which were received earlier from them. This facility has been provided to the students to feel free from stress during the semester period. The differently-abled students are allowed with scribes to write examinations in a separate hall. Further, they are exempted from paying the exam Fees. In addition, the remuneration for the Scribes will be offered by the Controller of the Examinations of the College. This offer boosts the disabled students to overcome the barriers and helps to shape their future. The students with grievances are effectively addressed with fingertip information already have. The students can get their grievances solved within a few hours. Significant features: • SMS Service • Seat Allotment • Online exams • Attendance • System entry • SBI Collect • Hall Tickets • Scribe • Grievances Evidence of success: The online fees collection and issuing of hall tickets are done smoothly. Both the offline and online examinations are conducted successfully during every academic year. The central evaluation is done meticulously and the results of the semester examinations are published on time. Problems Encountered and

Resources Required: In spite of the prior announcements made by the COE office regarding the payment of examination fees a few students still pay the fees along with the fine only after the stipulated date. 2. BLOOD DONATION

Objectives of the Practice: • To raise awareness among students that individuals can save lives and improve the health of others by donating blood. • To encourage students to donate blood voluntarily without compensation. • To support the operation of safe and reliable blood services. Context: Nowadays, there are plenty of road accidents and countless operations are performed every day. Because of these, there is a constant need of blood of various groups.

Government hospitals and voluntary organizations are often in need of blood-donors. Young students are motivated and display service-mindedness and want to contribute their mite for the society. As such, they are ready to donate their blood for a noble cause. Practice: The Youth Red Cross, The National Service Scheme (NSS) and NCC of this College have set the goal to donate blood at least from 50 to 100 blood donors once in a year and to promote voluntary blood donation to needy people and to Blood Banks of Pudukkottai Government hospital.

Each volunteer may donate blood at least once in three years during his/her studies. The Government General Hospital is very famous in Pudukkottai where a majority of the people comes from various places for treatment without proper guidance and pre-arrangements. When doctors recommend blood for the patients, they encounter problems and anxiously search for blood donors. Sometimes they face shortage of blood and the paid blood donors demand huge amount for the blood donation. In this context, H. H. The Rajah's College's YRC, NCC and NSS volunteers come forward to help the patients. Evidence of Success: a)

Organizing Blood Donation camp is practiced to encourage the students to donate Blood voluntarily. b) The blood donation camps are successfully conducted by

YRC, NSS NCC in our campus regularly to mould patriotism and social responsibility. c) Hospitals and other voluntary organizations always look for the blood donation camps in this college, which enable the hospitals to provide assistance to the patients. Problems encountered and Resources Required: Some students have inhibition and fear regarding blood donation and are reluctant to donate blood. Such students' fears are allayed and they are enlightened regarding the importance of blood donation. 3. NURTURING NATURE Objectives of

the Practice: o Students are made aware of nurturing nature to prevent pollution and to provide a green campus. o Making students to participate in planting and caring of plants inside the campus. o Creating aesthetic sense in the young minds to nurture the nature by initiating regular plantation programmes. Context: Global warming and pollution of all kinds are the order of

the day. It is time to initiate remedial measures to control pollution and to promote healthy climatic conditions. Trees play a major role in inviting rain, reducing carbon emission and in providing a healthy climate. Greenery arouses the aesthetic sense in everyone. As such, it is important to plant saplings and to keep the campus green. Practice: • All the UG courses have a paper on

Environmental Science to realize the importance of safeguarding Nature. • Students are trained to plant and rear the plants with love and care for the consumption of Oxygen. • NSS, NCC and YRC actively take part in keeping the campus green and clean. • Students are assigned to take care of the plants and trees in front of their classrooms and departments. Evidence of Success: • The campus is green and clean. • Students acquire a sense of responsibility towards the green environment. • Students voluntarily involve themselves in beautifying the campus. • Students are motivated to plant more number of plants and saplings in the college campus and at their home. Problems encountered and resources required: There is scarcity of water during summer. Hence adequate water resources should be ensured to water the plants and trees.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.hhrc.ac.in/naac-best-Practices.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision of the Institution: The vision of the institution is to become a premier institution by providing higher education with excellent quality to the rural youth to inculcate research spirit and to promote research activity at global standard to inculcate the value of health and hygiene among the youth and to instil entrepreneurship and creativity. Quality initiatives such as Special classes for SC/SCA/ST and MBC students are aimed to impart and cement subject knowledge among the students. Collaborations with the small scale or large scale industries are looked upon to promote self-employment among the youngsters. Career counselling and competitive examination coaching classes are conducted in order to build students' confidence and provide them the motivation to face the challenges of their future endeavours. Since majority of the students are first generation - learners, individual counselling for their higher education or job opportunities is the most requisite that is provided to them. The college also strives to provide quality education to the rural youth, those who are more or less localized, especially girl students. Besides this, in our endeavour to make the students self-reliant and independent, they are given the freedom and guidance to explore their own opportunities and to tackle the challenges of day to day life to breed in themselves, the strength and spirit to grow with the world around them. To develop their all-round personality which includes academic, athletic, aesthetic, environmental and ethical values to the fullest extent remains our fundamental objective. Despite the economic hurdles, the students are made to acquaint themselves with the immediate needs of the society around them and to develop leadership potential to guide the deprived masses towards a better standard of living, giving due impetus to social justice and democratic citizenship. The teachers as well as the organizations such as the NSS, YRC and Eco Club give appropriate focus on the above areas and work with full determination and commitment towards realizing these goals.

Provide the weblink of the institution

<https://www.hhrc.ac.in/our-vision.php>

8.Future Plans of Actions for Next Academic Year

1. Efforts will be taken to start a new programme on Tourism and Travel Management. 2. Ask the Government to renovate the main building which is a mark of our rich heritage. 3. New building will be sought from the Government to accommodate the students joining in the newly started courses. 4. Research Advisors strength will be increased. So as to admit more number of research students. 5. Non-Ph.D staff members will be encouraged to pursue Ph.D or obtain Ph.D degree very soon. 6. Research scholars will be motivated properly to carry out research on socially relevant topics and publish their works in reputed journals. 7. Staff members will be encouraged to get projects from Governmental agencies.